

DOLTON PARISH COUNCIL

MINUTES OF THE ANNUAL GENERAL MEETING

held on Monday 12th May 2014 in the Village Hall @ 7.15pm following the Annual Parish Meeting.

Present: Cllr J Lock (Chairman), Cllr R Dunn, Cllr S Jury, Cllr, Cllr N Walker, Cllr Giles, Cllr Rolls, Cllr, Cllr Lune, the Clerk, and 4 members of the public
Apologies: Cllrs Grigg, Haynes and Lock (ward councillor)

11(14/15) Election of Officers

Chairman: Cllr John Lock Proposed: Cllr CllrWalker Seconded: Cllr Jury All agreed

V/Chair: Cllr Cynthia Giles Proposed: Cllr J Walker Seconded: Cllr Jury All agreed

12(14/15) Election of councillors with responsibility for:

Finance – Cllr Hayne proposed Cllr Dunn, seconded Cllr Jury

Asset Inspections – Cllr Rolls proposed Cllr Dunn, seconded Cllr Jury

13(14/15) Financial Statement for year ending 31st MARCH 2014

The Clerk presented the income and expenditure accounts for the year ending March 31st 2014 and highlighted any significant changes from the previous year, a copy of which is attached to these minutes for reference. The Internal Auditor has signed off the accounts on the Audit return form. The income and expenditure accounts were approved and accepted by the Council.

14(14/15). The Clerk's Administrative report to the Council

The Clerk presented a report on the administration of the Council's affairs for the year ending 31st March 2014, a copy of which is attached to these minutes for reference.

15(14/15). Nomination of representatives to Committees

a) Dolton Rangers AFC - Cllr N Walker

b) Village Hall – Cllrs Lock and Jury

c) Area Advisory Group –Cllrs Dunn and Jury

Proposed by Cllr Rolls and Seconded by Cllr Giles with all in agreement

16(14/15). Playing field charges

It was agreed to keep charges for the playing fields at the 2013/14 fee level.

£10 for hire to organisations but commercial hirings to be negotiated individually; £80 per annum for Dolton Rangers AFC with a nominal rent of £5 per annum ground rent and an agreement to pay 75% of water, sewerage usage. Dolton School Licence to use the Football Field is currently being re-drafted at a proposed rent of £250 p.a. subject to agreement by DCC which is awaited.

Proposed: Cllr Dunn, Seconded; Cllr Rolls with all in agreement

There being no further business the Chairman closed the meeting at 7.30 p.m.

Signed.....

Dated.....

AGENDA ITEM NO 4

CLERKS REPORT ON ADMINISTRATION OF PARISH COUNCIL AFFAIRS

Accounts

4.1.A summary of income and expenditure has been circulated with explanatory notes.

Assets

4.2An Internal Controls Policy has been put in place and attached to this is a Register of Assets owned by the Council.

Borrowings

4.3 At close on 31/3/14 the Council had no outstanding borrowings.

Leases

4.4 At the end of the year the council had entered into no new leases.

Debts

4.5 At the close of business on 31/3/14 the Council had no debts outstanding.

4.6 Tenancies

The playing field is rented to Dolton Rangers AFC at a rate of £80 per annum, this rate was agreed at the AGM on 8th May 2013. This agreement is dated 01.07.91. the football Club also pays a nominal rent of £5 per annum ground rent for the changing rooms and 75% of the water and sewage charges. The playing field is also rented by Devon County council for use by Dolton Primary School. A new agreement is currently being drawn up.

4.7 Donations

During the year the following grants/donations were made:-

Dolton and Dowland Village Hall , kitchen refurbishment	£300.00
Friends of Dolton 1 st Responders, vehicle maintenance	£300.00
St Edmunds parochial church council, churchyard maintenance	£200.00
Devon CAB	£200.00
1 st Dolton Scout Group –outdoor equipment	£200.00
St Edmunds Parochial church Council, removal of fallen tree	£250.00
Victim Support	£50.00

