

# DOLTON PARISH COUNCIL

## Minutes of meeting held Monday June 1<sup>st</sup> 2009 in the Village Hall @ 7.30pm

**Present:** Cllr J Lock ( Chairman ) Cllr C Giles ( Vice Chair ) Cllrs Burnage, Byrne , Grigg  
Jury , Partridge , Rolls , the Clerk - Mary Harris and 9 members of public

**Apologies:** Cllr Boyes

The minutes of the Parish Council AGM and the Parish Council meeting held on May 11<sup>th</sup> 2009 and the Annual Parish Council meeting held on the 18<sup>th</sup> May 2009 having been duly circulated, were signed by the Chairman as being a true and correct record , with the following amendments requested by Cllr Burnage on the May 11<sup>th</sup> Parish Council meeting: “ *Could the note about moving of correspondence be listed After **Present** and **Apologies** and could it please be noted that: Cllr Burnage requested that **Correspondence** be moved further up the Agenda from now forward to take into account any correspondence which may be relevant to the business about to be considered. The Council did not raise any objection. In the Public session, Cllr Burnage requested substantiation from J Genge and C Skrypczak towards statements made in their Parish Plan Review letters to the Parish Council **11(09/10) Dennis Cross Playing Field** - remove Youth Pod from the paragraph. It was tables being referred to. **13 (09/10) Standards Board – No communication. Cllr Burnage described the situation as 'a joke' "***

AGM	<b>Proposed: Cllr Partridge</b>	<b>Seconded: Cllr Rolls</b>	<b>All agreed</b>
Parish Council	<b>Proposed: Cllr Byrne</b>	<b>Seconded: Cllr Rolls</b>	<b>All agreed</b>
Annual Parish Council	<b>Proposed: Cllr Jury</b>	<b>Seconded: Cllr Byrne</b>	<b>All agreed</b>

### 19(09/10) MATTERS ARISING FROM MINUTES:

AGM , Parish Council , Annual Parish Council – **none**

### 20(09/10) CORRESPONDENCE

<i>Correspondent</i>	<i>Subject</i>	<i>Action</i>
<i>G &amp; D Madge</i>	<i>Copy of a valuation report on the Village Hall( 5-6 years ago – information not made readily available at the time. Cllrs discussed issue. Cllr Burnage – water under bridge now but lessons to be learnt.</i>	<i>Chairman to circulate a copy</i>
<i>Clerk GTTC</i>	<i>Letter regarding hospital services in Torrington and heralded as good news</i>	<i>Noted</i>
<i>DPFA</i>	<i>Notification of July Conference</i>	<i>Cllr Jury to attend and asked for A N other</i>
<i>David Panton</i>	<i>Telephone enquiry regarding state of flag in Memorial garden</i>	<i>Cllr Grigg proposed that a new flag be bought and Cllr Giles seconded and all agreed . Clerk to have delegated power to purchase flag up to £75 . Cllr Partridge to ask TDC for Flag days</i>

### 21(09/10) DECLARATIONS OF INTEREST

Declaration of Interests (personal ) Cllrs Lock and Jury in respect of the Village Hall and Cllr Burnage in respect of the Village Hall, Dolton Football Club & Dolton Youth Committee

## **PUBLIC SESSION**

The Chairman closed the meeting to invite members of the Public to raise questions.

Ann Coombes Clerk                      Raised an issue regarding a recent letter sent by recorded post to Clerk  
Not received – awaiting collection at the Bideford General PO

## **22(09/10) FINANCIAL MATTERS**

a) The Clerk presented the following accounts to pay:

<b>Supplier</b>	<b>Description</b>	<b>VAT</b>	<b>£</b>	<b>Chq no</b>
DPFA	Annual membership		15	367
CCD	Village Green x 4 Subs		26	368
M Harris	Clerk salary 257.28 Expenses 34.62		291.90	369
Mole Valley Farmers	Wood for Gates 10.35	1.55	11.90	370
Winkleigh Timber Ltd	Wood £78	11.70	89.70	371
K Hardy	Caretaker wages 110.40 Expenses 6.0		116.40	372
C Burnage	Action Plan Newsletter expenses		32	373

**Proposed  
agreed**

**Cllr Giles**

**Seconded Cllr Partridge**

**All**

**Signatures** : Cllr Griggs and Jury

b) Invoices – none      A quote for a bespoke Parish Notice board was accepted at £380

c) The Audit Commission Annual Return for the year ended March 31 2009 was completed with the internal auditor having signed off the accounts. - the Annual Governance statement was completed and signed by the Chairman. The accounts were approved.

**Proposed Cllr Burnage  
agreed**

**Seconded Cllr Jury**

**All**

## **23(09/10) PLANNING MATTERS**

There were no planning issues brought to the meeting

## **24(09/10) DENNIS CROSS PLAYING FIELD**

The Chairman, Clerk and Simmons Services had completed a grounds maintenance check a week prior to the meeting. Defect wood equipment had been removed and Cllr Partridge offered to source new timber to replace. Chairman to measure up. Cllr Jury hosted a visit by another Parish Council to the play area to view our equipment.

## **25 (09/10) PARISH PLAN REVIEW**

Cllr Burnage discussed the first stage of actioning the Action Plan. To formulate a Dolton Vision Group. He outlined the process which would be to invite representatives from the local organisations to an open meeting and with the specific objective to form the Vision group. A working committee will then be formed from that meeting and will work to a remit that has been formulated through the Dolton Parish Action Plan process. He proposed that all local organisations be invited to an open evening on Monday June 29<sup>th</sup> at 7.30pm. Cllr Jury would check out the available dates at the Village Hall. Letters of invitation would be sent and an open invite to the public to be placed in the Parish Council Notice Board.

The printing costs for delivering a copy of the full Action Plan to every household will be in the region of £450- £500.

It was agreed that the CCD will be contacted for an initial conversation and quote to instigate a new Housing Needs Survey.

**26(09/10) STANDARDS BOARD**

Cllr Burnage reported that the Standards Board Sub Committee had completed their investigation and after a period of more than a year from complaint to decision, it had been confirmed that Cllr Burnage had NOT breached the Code of Conduct. Discussion took place around the process , the length of time , the slur on the integrity of Parish Councillors and the poor service in this case from the Standards Committee at TDC. Cllr Burnage stated that he would write to Torridge District Council and the Standards Board Sub Committee with regard to his concerns and the Clerk is to respond to the District Council 's monitoring officer letter and reiterate how other Cllrs found the time scale and the insinuations made by the Committee unacceptable.

**27(09/10) PARISH MAINTENANCE AND TRAFFIC ISSUES**

The ongoing maintenance log had been sent to Devon County Council , Northern Highways Division and they had immediately responded to remind the Parish that there would be a Lengthsman visit in early June and that they would be happy to speak to a Parish meeting. September would be a suitable meeting to invite representatives to talk to the parish Council about the outstanding issues.

**28 (09/10) PRIDE IN OUR OWN VILLAGE**

The Chairman thanked those involved in the recent litter pick and cleansing actions over a period of 3 weekends.

**29(09/10) SHARED GARDEN SCHEMES**

The Clerk had been in contact with the Allotment Regeneration Initiative SW officer who had provided a comprehensive information pack for residents to study. The Chairman will deliver by hand.

**30(09/10) MEETINGS ATTENDED**

Cllr Lock attended a Local Development Framework workshop hosted by Torridge District in Holsworthy.

**31(09/10) ANY OTHER BUSINESS**

The Dolton Parish Church have approached Cllr Lock with the idea of joint partnership working in compiling a Welcome pack for new residents.

The Clerk asked members to consider dates for the next two meetings – they are July 27<sup>th</sup> and Sept 14<sup>th</sup>

Cllr Byrne wondered if posters in the reading file could be displayed for public information when the new notice board arrived

Cllr Burnage asked that Cllrs considered items for the next newsletter and submit them to the July meeting

Cllr Lock reminded the Clerk to send a letter requesting hedge cutting to a property believed to be a 2<sup>nd</sup> home. No name of property owner can be found on register. Clerk will email to Cllr Lock.

Next surgery date – Monday June 8<sup>th</sup> with Cllrs Lock and Burnage

The Chairman closed the meeting at 9.12pm and called for a Part 2

Signed.....

Dated.....

draft