

# DOLTON PARISH COUNCIL

## Minutes of meeting held Monday March 2nd 2009 in the Village Hall @ 7.30pm

**Present:** Cllr J Lock ( Chairman ) Cllr C Giles ( Vice-Chair ) Cllrs Boyes , Burnage, Byrne , Jury , the Clerk - Mary Harris and 5 members of public

**Apologies:** Cllrs Grigg , Partridge , Rolls

The minutes of the meeting held 2<sup>nd</sup> February 2009 having been duly circulated, were signed by the Chairman as being a true and correct record. Also signed , were the January 12th 2009 file copy of minutes.

**Proposed: Cllr Burnage**

**Seconded: Cllr Jury**

**All agreed**

### 125 ( 08/09 ) **MATTERS ARISING FROM MINUTES:**

- a) Cllr Burnage amended the words " Rural Housing Trust had ceased trading " ( **min.116d -08/09** ) **refers** - to "Rural Housing Trust was winding down its development activity "
- b) Cllr Boyes amended the words "Cllr.Boyes reported receiving letter from TDC " ( **min.116d- 08/09** ) **refers** to "Cllr.Boyes reported receiving letter, possibly from TDC "
- c) The Parish Council meeting date was set for May 18<sup>th</sup> with an invitation to be sent to Maria Bailey , Community Planning ,Torrige District Council as guest speaker. ( **min.121 - 08/09** ) **refers.**

**126 ( 08/09 )** Declarations of Interest ( Personal ) were received by Cllrs Lock and Burnage in respect of Planning Application 1/0052/2009/FUL and a Declaration of Interest ( Personal ) was received by Cllr Giles in respect of Planning Application 1/0024/2009/FUL .Declaration of Interests received by Cllr Jury , Lock and Burnage in respect of any matters appertaining to the Village Hall..

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### **PUBLIC SESSION**

The Chairman closed the meeting to invite members of the Public to raise questions.

1. Janet Oaten ( Co-ordinator for Dolton Community Responders ) Janet outlined the responders work in Dolton and Winkleigh and highlighted the need for a pulse oximeter

2.Martin Lock Statement regarding the poor road state of Stafford Way- cleanliness etc

3.Mrs Madge Supportive statement on behalf of the Community Responders

4 Cllr Clive Burnage Supportive statement regarding renewable energy projects

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### 127 ( 08/09 ) **FINANCIAL MATTERS**

a) **Accounts to pay :** the Clerk presented the following accounts for payment:-

Supplier	Description	VAT	£
Village Hall	January Hire		5.25
M Harris	Clerk salary 233.16 Expenses 32.06		265.22
K Hardy	Caretaker wages 95.0 Expenses 2.23		97.23
K Jury	Supply caretaker wages 24.00 Maintenance Expenses 10.30		34.30
E Simmons	Grass Cutting Contract Annual fee		840.0

**Proposed Cllr Boyes**

**Seconded Cllr Byrne**

**All agreed**

*Cheques to be signed after the meeting by Cllrs Giles and Lock with the Village Hall cheque signed by Cllr Giles and the Clerk following approval from the NatWest bank.*

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**b) The following income and balances were noted:**

- i. Balance of £3967.24 ( Building Society Bond ) in the Reserve Account, transferred on 11 Feb 2009
- ii. £230.63 VAT return BACS'd into the Current account for transfer to the Reserve Account .
- iii. Balance of £14,516 noted in the Current Account as at 16 Feb 2009

**c) Other Financial matters –**

A grant of £150 was agreed to assist the Dolton Community Responder Group to purchase a pulse oximeter . The cost of the equipment is £300 and £150 has been raised through local donations. The Parish Council requested assurance that any surplus donations to the Responders should be utilized solely for the purpose of the Dolton Responders Group. The Dolton Community Responders assured the meeting that all monies collected would be solely for the use of the Dolton group.

**It was resolved that a grant of £ 150 towards the purchase of a pulse oximeter to the Dolton Community Responder Group be granted on receipt of an invoice for that amount.**

**Proposed Cllr Burnage**

**Seconded Cllr Boyes**

**All agreed**

**128 (08/09) PLANNING MATTERS**

**a) Applications for consideration**

**i. 1/0052/2009 / FUL Installation of a wind turbine**

Cllrs Lock and Burnage left the room having declared a personal interest and Cllr Giles took the Chair  
Comments

The Parish Council approved of the application and applauded the initiative. The Parish Council asked to be assured that any upgrade on the wind turbine ( or future turbine ) be subject to another planning application

Cllr John Lock returned to the room and took the Chair

**ii.1/0024/2009/FUL Retrospective – Extension to dwelling – Besum Cottage**

Cllr Giles left the room having declared a personal interest

Comments

The Parish Council asked if the application papers were correct as the plan was situated in a conservation area. Had the Planning dept at TDC issued the correct forms and advice to the applicant. No issues otherwise.

Cllr C Giles returned to the room.

**b) Permissions granted : none**

**c) Refusals : none**

**d) Any other planning matters :**

- i. Two letters had been received regarding housing land availability. One , the introductory letter outlined the process and the papers are available on [www.torridge.gov.uk/ldf](http://www.torridge.gov.uk/ldf) or by postal request to Planning Policy @ Torridge District Council . The second letter was entitled a CALL FOR POTENTIAL HOUSING SITES and Torridge District Council ( TDC ) were writing to ask Parish 's help in identifying and providing details of any sites land or buildings appropriate for delivering new housing in the future. . The information was requested to be provided before April 1st 2009 and Cllrs decided to discuss the issues in further detail at the next Parish Council meeting on March 30<sup>th</sup>. The response would then be delivered to TDC. The Clerk would inform the District Council of the slight delay in responding.
- ii. TDC are undertaking a Settlement Assessment and had sent a survey / tool kit with a request for completion of information by April 23<sup>rd</sup>. The Clerk was asked to request 9 copies of the document for each Cllr to pursue and the Parish Plan Review group would then co-ordinate the responses.
- iii. TDC are undertaking a Local Needs Assessment of Open Space , Sport and Recreation and had sent an audit to be completed. This was another complex piece of work that had to be returned by May 8<sup>th</sup> and the Parish Council would require 9 copies for a similar process of consultation and information gathering.

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### **129 (08/09) DENNIS CROSS PLAYING FIELD**

a) Cllr Jury reported that the Awards for All assessors had inspected the play area on 25<sup>th</sup> February and that the visitors had been impressed at the lack of vandalism in the area. Ken Jury had put one spring onto the gate and would be asked to install one more.

### **130 ( 08/09 ) PARISH PLAN REVIEW**

Cllr Burnage reported upon the workshop process that had developed the Draft Implementation Plan and told the meeting that it had been a useful exercise, The draft consultation leaflet designed for circulation to each household was discussed and the Clerk agreed to redesign the format into a more user friendly A4 leaflet. A final draft would be sent to members of the Parish Plan review group before circulation.

### **131 ( 08/09 ) BEST KEPT VILLAGE COMPETITION**

The Parish Council discussed the CPRE Best Kept Village Competition and decided not to enter in 2009 but to design their own local initiative ..

Cllr Boyes suggested the project be called " Pride in Our Own Village" . Further discussion will take place at the next meeting.

### **132 ( 08/09 ) PARISH MAINTENANCE/TRAFFIC ISSUES**

- i. The Clerk circulated the Devon County Council ( DCC ) update on the past three months village maintenance and traffic issues ( a copy of which is attached to these minutes ) and informed the meeting that a site visit with DCC had been arranged for the 10<sup>th</sup> March. The Chair invited any Cllr to join him at that site meeting.
- ii. The Parish Council will invite DCC Highways and Lighting Officer to talk about the current issues on street lighting at the next meeting. If accepted the invitation will be for a short talk prior to the start of the official meeting.
- iii. The siting of a new seat for Stafford Way/ Rectory Road - deferred until the next meeting.
- iv. A dog bin is needed at the entrance to the football field ( Cleave Hill ) and the Clerk will ask the TDC Dog Warden to quote for the installation and on going maintenance costs.
- v. The litter bin on the Stafford Rd footpath requires re siting and the Clerk will contact TDC.

### **133 ( 08/09). CORRESPONDENCE**

1. A request for the hire of Dennis Cross Field had been received from St Edmunds Church for Sunday June 21<sup>st</sup> and Sunday August 2<sup>nd</sup>. This was agreed and the Clerk will inform the Church that the current fee is £10 but could be subject to an increase at the May 2009 AGM.
2. CPRE – Best Kept Village ( discussed as agenda item )
3. Dog Control Orders – TDC requested that the parish publicise a new series of Dog orders on the Parish notice board .Comments to be submitted to TDC by March 23rd
4. Boundary Committee letter from TDC outlining the Secretary of State decision to extend the Feb 2009 deadline to July 2009.
5. Volunteer Centre publicising the Devon Count Me in survey
6. Cllr Rosemary Lock - information regarding the 2009/2010 Council tax charges
7. Charter - shared ownership housing leaflets

### **134 (08/09) MEETINGS ATTENDED**

Cllrs Lock , Giles , Partridge , Jury and Burnage attended the Parish Plan Workshop supper on February 16th and Cllr Boyes and Byrne took the Parish surgery on that same date.

### **135 (08/09 ) ANY OTHER BUSINESS**

1. Cllr Giles for Neighbourhood Watch reported that there had been no crimes reported that month
2. The issue of space and land for growing will be an agenda item next month as 5 letters had been received in support of some form of initiative
3. The Chair reminded the Clerk to invoice the water charges to the Football Club next month

The Chair closed the meeting at 9.30 pm to the public and called for a Part 2

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