

## DOLTON PARISH COUNCIL

**DRAFT**

### **MINUTES OF THE MEETING HELD MONDAY 2<sup>nd</sup> APRIL 2012 IN THE VILLAGE HALL AT 7.30 P.M.**

Present: Cllr J Lock, Chair, Clls C.Giles, M.Grigg, S.Jury, W. Byrne, J.Rolls, A.Haynes, R.Dunn, N.Walker, the Clerk and 4 members of the public.

#### **154(11/12) MINUTES**

The Minutes of the meeting held on 5<sup>th</sup> March having been circulated, were signed as being a true and correct record. Proposed by Cllr C.Giles seconded by Cllr Jury and carried

#### **155(11/12) MATTERS ARISING FROM THE MINUTES**

- i. Re Football field drainage - the Clerk has been informed by TDC that the Parish Council will be notified of any changes to Edgfield Plans should they arise.
- ii. The dog warden has been making unannounced visits to the Village to check on problem areas where dog walkers allow their animals to foul the roadways and will continue to do so

#### **156(11/12) CORRESPONDENCE**

Correspondent	Subject	Action
Safer North Devon	Initiative South West –new social enterprise scheme by Probation Service – with leaflet	Reading file
Northern Devon Healthcare Trust	Consultation feedback	Reading file
CCD	Devon Oil Collective: Launch information on bulk-buying for domestic heating oil	Reading file Maybe of interest to VGp
Housing Vision	Flyer re updating the Torridge & NDevon strategic housing market assessment with contact details	Copy in reading file. Maybe of interest to VGp
Halcrow Gp Ltd	Carrying out a consultation on Taxi provision in Torridge area for TDC reviewing Hackney Carr & Private Hire operations	Comments please
RoSPA	Flyer on Annual inspections of playing fields	Agenda item Dennis Cross
D&D Diamond Jubilee Cttee	Update and request for £1,000	Agenda item on Jubilee
DALC	Training on Playground Inspections 21st April 2012	Agenda item on Dennis Cross
Came & Company	Enquiry about Insurance – would like to quote	Agenda item next meeting
National Planning Policy Framework	Download from internet for your information of the new Government Policy issued recently	Reading file

#### **157(11/12) DECLARATIONS OF INTEREST**

**Cllr Lock and Cllr Jury each declared personal interests in all matters relating to Dolton & Dowland Village Hall and Diamond Jubilee Committee. Cllr Giles declared a personal interest in all matters relating to Diamond Jubilee Committee. Cllrs Lock declared a personal interest in all matters relating to the Football Club. Cllr Dunn declared a personal interest in Insurance matters.**

#### **PUBLIC SESSION**

**The Chairman suspended Standing Orders to invite members of the public to speak**

Name	Subject	Response
Mr M Lock	Shrubbery overhanging the road by Liverton House. Full dog bin in West Lane.	Noted. Resident will be asked to trim the overhang. The Clerk has already notified TDC and requested dog bin be emptied.

### 158(11/12) FINANCIAL MATTERS

Name	Item	VAT	Total	Cheque No.
Mrs J Sidey	Clerk's expenses £10 home use. £4.32 postage, 2rms x paper@ 2.38 ea £4.67		£19.08	
D&D Village Hall	Hire of Hall –PC Meeting £		£	
Simmons Services	Annual Grass-cutting £1500. Extra work emptying bins for year £530. Cleaning materials £3.53		£2033.53	
DALC	Annual Membership fee paid from Precept	24.40	£188.40	
DPFA	Annual Membership fee		£36.50	
Royal Oak Inn	Rent Public Toilet in Square		£93.62	
Northcliffe Media	Grasscutting/Maintenance Tenders advert	19.20	£115.20	
SWW	Quarterly Bill		£23.79	
TDC	Payroll services for year	29.00	174.00	

**Proposed the above accounts be paid: Cllr M. Grigg Seconded: Cllr S.Jury with all in favour**

**Cheque Signatures: Cllr. R Dunn and Cllr N Walker**

b). Income – Vat refund £160.64. Balance in Curr.Acc. £7252.95 less above cheques. Balance in Dep Acc. £20,789.59+2.03 Interest

c). Any other financial matters: Simmons Services had submitted a further bill for £35. for an extra cut of Dennis Cross but this was disallowed as the cut had not been authorised by the Council – Clerk to return the invoice to Simmons Services. Agreed annual invoice to football club should reflect the large bill received from SWW arising from the water leak inside the Changing Rooms last Spring - £425.49. Parish Insurance review to be an Agenda item for next meeting.

### 159 (11/12) PLANNING

5a. Applications to consider – 1/0177/2012/FUL Erection of canopy to rear of St Edmunds School- no objections

5b. Permissions granted – 1/1245/2011 – Erection of timber stable block, Locks Cottage

5c. Refusals advised - none

5d. To receive any other planning matters : Ward Cllr Lock has sent a note to advise that the Plans Committee meeting scheduled for this Thursday, 5<sup>th</sup> April, has been cancelled. This is a direct result of the publication of the National Planning Policy Framework (NPPF) which has been introduced with immediate effect. It has revoked and replaced significant elements on national planning policy. Consequently there has been a need to reassess the applications scheduled for this Thursday against the content of the new framework before they can be determined. A Plans Committee meeting is scheduled for April 18<sup>th</sup>.

### 160(11/12) PARISH GROUNDS

The new Grass Cutting Contract and the Maintenance Contracts both begin on 1<sup>st</sup> April.

(i) Football Field Licence to Dolton School. On the Proposition of Cllr N Walker, seconded by Cllr A.Haynes, with all in favour, it was agreed that the annual rent should be set at £250 p.a. and reviewed bi-annually.

(ii) Dennis Cross. Cllr Dunn's weekly inspection reported no problems. Cllr Jury and Cllr Giles had attended the Zurich Engineering Inspection this morning, with no faults recorded. Cllr Dunn has trimmed the roadside hedge back and straightened wire netting adjacent to Mr Marshman's boundary – suggested PC should consider replacement. DPFA Playground Inspection training course (21<sup>st</sup> April) which Cllr Dunn should attend to be qualified to carry out the weekly inspections. On the Proposition of Cllr Giles, seconded by Cllr Jury it was unanimously agreed

that Cllr Dunn should attend at a cost of £80 course fee, plus RPII Certification exam fee of £80 to the Parish.

### **161 (11/12) QEII JUBILEE ARRANGEMENTS**

- i. The Clerk read out a letter from the Jubilee Committee updating the Parish Council on the planned events and fund raising schemes in hand, and requesting a total donation of £1,000 from the Parish Council. It was Proposed by Cllr Grigg, seconded by Cllr Dunn that the Parish Council should give a total of £1,000 towards the planned events. Having declared an interest, Cllrs Lock, Giles and Jury took no part in this item. The Proposition was carried.
- ii. Following a discussion it was agreed that Cllrs Dunn, Haynes and Walker should form a sub-committee which would meet at Dennis Cross with Mr Levett, Chair of the Jubilee Committee, to decide on seating and adult equipment it may be possible to install at Dennis Cross, subject to current advice and regulations, which are obtainable from Zurich Insurance – Clerk to request a copy - and sufficient funds being raised.
- iii. Cllr Haynes has placed an order for a Union flag as requested although delivery time is likely to be longer than 5-7 week days, due to demand.

### **162(11/12) PARISH PLAN**

**Vision Group.** Posters to be placed on Notice Boards advertising Meeting on 16<sup>th</sup> April.

### **163(11/12) EMERGENCY PLANNING**

The Snow Warden has now received the salt, reflective jacket and snow shovel.

### **164(11/12) MAINTENANCE AND TRAFFIC ISSUES**

Nothing further received on requested improvements to Dolton Beacon crossing.

Clerk has informed Highways of drains through the Village which still require attention and the Lengthsman has been in the Village – will be given a new schedule of visits when available. Cllr Giles reported that the Lengthsman had been unable to gain access to the field opposite the Sewage Works where the gully is blocked and an appointment should be made beforehand as the owner wishes to be in attendance when any work is carried out. Clerk to inform DCC. Clerk has requested Highways to indicate direction to turn into one-way Aller Road for vehicles exiting Hector's Close. Cllr Jury reported that the Brook Road sign is rusted through and is in a dangerous condition and needs replacing. Clerk to inform TDC.

**165(11/12) MEETINGS ATTENDED -** Cllr Lock had attended the GTCLP Meeting. Nothing new to report. Mr Clive Burnage has been appointed as the Part-time Co-ordinator of the groups in Torrington, Bideford and Holsworthy, with a remit to draw them in to work together.

### **166(11/12) DOLTON YOUTH COMMITTEE**

Cllr Dunn reported that the old Committee has held a meeting and need to push to see how to move things on. Posters will be put up, and a piece in the Diary, with a view to organising a new committee to decide how to take things forward.

### **167(11/12) PRIDE IN OUR VILLAGE**

The annual clean up took place as arranged but there were disappointingly few volunteers to assist. Signs were washed but many need attention, including the sign at the Bus Shelter indicating the Toilet in the Square. Raising the height of the Flower Box at the Dolton sign and setting a specification for building a higher wall round the telegraph pole at The Paddocks to be an Agenda item for next meeting.

### **168(11/12) ANY OTHER BUSINESS**

Cllr Dunn reported that Torrington Swimming Pool re-opens on 12<sup>th</sup> April.  
Cllr Grigg mentioned potholes in Chapple Lane which require attention.

There being no further business, the Chairman closed the meeting at 9.30p.m..

Date of next meeting: AGM Monday 14<sup>th</sup> May at 7.30 p.m.

Signed.....

Dated.....