

# DOLTON PARISH COUNCIL

## MINUTES OF THE MEETING HELD ON MONDAY 3 SEPTEMBER 2018 IN DOLTON VILLAGE HALL, at 7.30

### **PUBLIC SESSION :**

- A question was asked about how the additional meeting on 30 July had been publicised. Response: It had been put on the website and in the shop (as the notice board is temporarily down due to redecorations).
- A question was asked about whether there would be an election for a Parish Cllr following the resignation. Response: The correct procedure will be notified when confirmed.

### **PRESENT:**

Cllr Giles (Chair); Cllrs Dunn, Martindale, Rendell, Rolls and Walker.  
Clerk L Morris

### **DECLARATIONS OF INTEREST:**

Members were invited to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have in any items to be considered at this meeting:

- Cllr S Martindale: personal interest arising from a shared boundary with the Acorn Farm Lodges' site, and any matters relating to Devon Wildlife Trust
- Cllr R Dunn: any matters relating to insurance with Zurich.

### **57 (18/19) APOLOGIES FOR ABSENCE:**

Apologies had been received from Cllr Haynes and Cllr Lock.  
Apologies had also been received from Ward Cllr Lock and C.Cllr Andrew Saywell.

### **58 (18/19) MINUTES:**

The Draft Minutes of the Parish Council meeting held on Monday 2<sup>nd</sup> and 30<sup>th</sup> July 2018, and the Annual Meeting on 2<sup>nd</sup> July had been circulated. They were agreed by all to be correct and signed as a true record.

### **59 (18/19) MATTERS ARISING**

There were no matters arising unless on the agenda.

### **60 (18/19) CLERK'S REPORT:**

There were no items to report not otherwise on the agenda.

### **61 (18/19) CORRESPONDENCE:**

The list of correspondence received was reviewed.

Ref	Date	Correspondent	Content	Action
6/1	July	SLCC	The Clerk Magazine	
6/2	August	DALC	Annual Report 17/18	
6/3	2 July	DCC	Crowdfunding Info email	Information
6/4	10 July	Torrige DC	Licensing Policy Consultation	Information

## DOLTON PARISH COUNCIL

6/5	27 July	Devon Comm Together	Training poster	Information
6/6	30 July	A Caverley	Planters	Information
6/7	31 July	Trowers & Hamlins	Draft Deed of Easement	Agenda: Decision re signatories
6/8	2 Aug	Devon Comm Together	Neighbourhood Planning Course	Information
6/9	6 Aug	D Goodacre	Thanks for grant for Devon Wildlife Trust	Information
6/10	10 Aug	S Pengelly	Conf of award for speed lights	Agenda: T&Cs doc to be signed
6/11	14 Aug	PKF Littlejohn	3 queries re audit	Information

### 62 (18/19) TO CONSIDER FINANCIAL MATTERS

a) The proposed payments were scrutinised and approved for payment.

	Item	Gross	Inc VAT	Cq
South West Water	Water to 30 June 18	19.70		1081
Mr M Lock	Caretaker July & August	240.		1082
Dolton & Dowland Village Hall	June (2 mtgs) & July (2 mtgs)	28.		1083
Mr D Lock	July and August	510.		1084
Linda Morris	July & August	20.		1085

The Payments were checked by Cllr Walker. Cheque payments were proposed by Cllr Rendell and seconded by Cllr Rolls. Cheques were signed by Cllr Giles and Cllr Dunn.

b) Receipts were reported:

a) RECEIPTS after 15 August 2018	
Name M Rawlings – Upkeep of half-barrel planters	5.00

c) Bank Reconciliation. The Clerk presented the bank reconciliation to 15 August 2018

### BANK RECONCILIATION TO 15 AUGUST 2018

#### Balance at bank 15/8/18

Current Ac sheet 175	14,063.00			
Reserve Ac sheet 69	1,150.09			
95 Day Ac sheet 53	41,551.96			
Less un-presented cqs at 15/8/18	20.00	cq no	amount	
		1070	10.00	
		1078	10.00	
			20.00	
Plus un-cleared credits at 15/8/18	0.00			
<b>Total Balance at bank at 15.8.18</b>	<b>56,745.05</b>			

#### Cash Book

Opening Balance from accounts at 1/4/18	43,209.10
---	-----------

# DOLTON PARISH COUNCIL

Less payments to 15.8.18	3,715.06
Plus receipts to 15.8.18	17,251.01
<b>Closing balance per cash book at 15.8.18</b>	<b>56,745.05</b>

**Variance** **0.00**

---

- d) Any other financial matters. The clerk reported on a question relating to accruals from audit which had been answered.

## **63 (18/19) TO CONSIDER PLANNING MATTERS**

- a) Applications to consider: 1/0899/2018/FUL, 1 Church Close, Dolton. Cllrs considered this application and had no objections.
- b) Applications granted: 1/0426/2018/LBC, Homelea, The Square, Dolton
- c) and d). No applications had been withdrawn or refused.
- e) Any other planning matters. i) Acorn Farm Park. There had been no new information on this matter.  
ii) Aller Road Development. There was a discussion about the response relating to the Aller Road development. It was agreed that the Parish Council's response adequately supported the statements made by some residents.

## **64 (18/19) PARISH GROUNDS. Matters Relating to:**

- a) Car Park. It was agreed that the signatories for the easement document would be John Lock (Chair) and Linda Morris (Clerk).  
  
Cllr Walker volunteered to cut the grass at the top of the site.
- b) Football field. Nothing to report, pending discussions with the Football Club about the Pavilion.
- c) Dennis Cross. Nothing to report.
- d) Memorial Garden. It was agreed that the 'Tommy' display would be situated in the Memorial Garden. A wreath would be ordered in time for Remembrance Day.
- e) Planters. Signs to be printed and laminated to acknowledge the sponsors. The original arrangements for maintenance of the planters have been reinstated.  
  
It was agreed that letters of thanks would be sent to Ann Combs and to Norman and Lily Lock for maintaining the other floral displays in the village. Clerk to action.

## **65 (18/19) Maintenance and Traffic Issues**

- a) The bid for funding for the speed signs had been successful. Clerk to investigate any necessary permissions and note the order of work. It was agreed that the T&C document would be signed by Linda Morris (Clerk) and John Lock (Chair).
- b) A water leak was reported at Staple Back Cross. Clerk to report.
- c) The remedial works at Halfpennyland had been carried out, but concerns were expressed about the kerb edge causing a hazard. Clerk to report.
- d) Letter to be issued about overgrown evergreen hedge. Clerk to action.

# DOLTON PARISH COUNCIL

e) Parish / Community Notice Board. It was agreed that the notice board which is situated at the shop needs to be replaced as it is not fit for repair. Cllr Rendell to action.

## **66 (18/19) Future Website Management**

It was agreed that a meeting would be arranged with Colin Jones to establish the design of the website.

## **67 (18/19) Verbal reports from meetings attended**

Cllr Dunn had attended the Torrington Area Advisory Group. It had been reported that £392,000 revenue had been raised through the subscription to green garden waste bins. Discussions had also been held about the possibilities of issuing Public Space Protection Orders.

## **68 (18/19) Items Brought Forward by the Chair for information only.**

There were no items brought forward by the Chair.

Signed ..... Date .....