

DOLTON PARISH COUNCIL

Minutes of meeting held Monday **November 3rd 2008** in the **Village Hall @ 6.45 pm**

Present: Cllr J Lock (Chairman) Cllr C Giles (Vice-Chair) Cllrs Burnage, Boyes, Byrne, Grigg, Jury, Partridge, Rolls, the Clerk, 11 members of public

Apologies: None

Presentation The Chairman welcomed Peter Kemp , Legal Assistant, Torridge District Council who gave an interesting presentation on Planning Obligations and how they can be used. A transcript of the presentation is attached to these minutes.

The minutes of the meeting held October 6th having been duly circulated were signed by the Chairman as being a true and correct record with the following amendments: the date should read *September 3rd* An addition to Minute **67.3 (08/09)** is "Funding for the Parish Plan Review" , Minute **68.1** the word "applicant" should substitute the words "Torridge DC" and the AOB section should read *minute 77*. Cllr Burnage stated that the minutes did not reflect his comments regarding the withdrawn RHT Aller Road planning during the agenda item " Any Other Planning Matters"

Proposed: Cllr Grigg Seconded: Cllr Rolls There were 7 Cllrs in agreement.
Cllr Boyes had not been present at the October meeting and Cllr Burnage abstained

78 (08/09) MATTERS ARISING : None

79 (08/09) DECLARATIONS OF INTEREST - Cllrs Burnage , Jury and Lock declared personal interests regarding any Village Hall financial issues

PUBLIC SESSION

The Chairman closed the meeting to invite members of the Public to raise questions.

Speakers

Mr O'Brien
J Genge

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80 (08/09) FINANCIAL MATTERS

80.1 Accounts to Pay - the Clerk presented the following accounts for agreement to pay:

K Hardy	Caretaker	£ 60
K Jury		£149.62
Relief Caretaker duties @ £ 66.24 Maintenance-£83.38 (11.72 VAT reclaimable)		
1 st Dolton Scout Group	Community Grant Scheme	£ 80.00
Pre School	Community Grant Scheme	£ 200
D&D Horticultural Society	Community Grant Scheme	£150
M Harris	Clerk (289.44 salary & expenses of 59.81	£349.25
Dolton & Dowland Village Hall	Hire	£ 14.00

Proposed Cllr Boyes Seconded Cllr Giles All agreed
Cheques signed by Cllrs Grigg and Partridge

80.2 Invoices - None

80.3 Any other financial matters – The Clerk reminded the Council that the December meeting agenda would include " The 2009/2010 Precept"

81. (08/09) PLANNING MATTERS

81.1 Applications for consideration

a)1/1064/2008/LBC Sandscott, The Square *Replacement Windows*

The Parish Council questioned the design and commented that it was not “like for like”. The Cllrs were please to note the proposed material to be used.

b)1/1067/2008/FUL Williams , Penny Farthing. West Lane *Rear & Roof & Loft*

The previous comments made at the October meeting apply with the additional comment that the raised decking should consider the privacy of neighbouring properties.

c)1/0958 /2008/FUL Neals Butchers *Amended description*

The amended description was noted and the previous comments made at the October meeting still apply.

81.2 Permissions granted – none advised

81.3 Refusals advised – none advised

81.4 Any Other Planning matters : *Correspondence received from :*

a) *Rural Housing Trust (RHT) “ Affordable Housing for Dolton”*

A letter had been received by the Rural Housing Trust and a copy is attached to these minutes for public information. Appendix B . In summary the RHT wrote to formally advise the Parish Council that they had withdrawn their planning application for affordable housing at Aller Rd. The owner of the land having decided not to sell the land to the RHT. The Clerk was asked to respond to the Rural Housing Trust letter regarding future alternative sites for affordable housing and to impress upon the RHT that if another scheme was conceived that it would be done in accordance with Torridge District Council planning guidelines and involve the whole Community, including the Parish Council . These comments had been previously stated by Cllr Burnage at the October meeting and were reiterated by Cllr Reed Partridge at the November meeting.

b) *Mr Mrs Madge – “Edgefield and the Playing Field Access”*

A letter had been received from Mr Mrs Madge and a copy is attached to these minutes for public information. Appendix C . In summary , Mr Mrs Madge wrote to inform the Parish Council of the latest position regarding the Edgefield housing proposal and the impact upon the planning application from the new Torridge District Council Supplementary Planning Document concerning Planning Obligations and Section 106 agreements. It has emerged that it will be incorrect to secure the access and drainage provision via a section 106 agreement as these issues are not directly related to the proposal. Mr Mrs Madge suggest that the proper way to secure these benefits would be though a legal agreement between themselves and the Parish Council after the scheme has gained approval.

The application is due to be reconsidered at the Plans Committee on November 13 and the Clerk was asked to ensure that the item was raised on the Parish Council December agenda.

82 (08/09) DENNIS CROSS PLAYING FIELD

Cllr Jury reported that necessary maintenance surrounding the Youth Shelter had been completed although the issue of the moving table had not been fully resolved. The SAFA grass order had been placed and the Clerk has contacted the company to check upon the progress. To date there has been no response other than a holding letter. The Clerk will investigate the delay with the Company. The Zurich Insurance equipment report had been sent to the Chairman’s address and the Clerk will analyse the results and present a maintenance report to a future meeting.

83 (08/09) PARISH PLAN REVIEW

Cllr Burnage reported that the Working Party had not met that month and that there was a need for additional support in completing the project . It was agreed that the Clerk would meet the Chairman and Cllr Burnage to consider practical ways to move the necessary review work forward and that the methodology and any financial implications for the completion of the work would be considered at the December Parish meeting.

84 (08/09) MATTERS ARISING FROM THE PARISH COUNCIL SURGERY

Cllrs Rolls and Jury were on duty and reported that no member of the public arrived. The next surgery is December 1st at 7.30 in the Village hall and parishioners are invited to talk to Cllr Boyes and Grigg .

85 (08/09) AIR AMBULANCE SITES

Cllr Boyes reported that he had visited the Air Ambulance depot to discuss the issues of landing sites with the team. The temporary staff on duty had no concerns regarding the landing site opportunities at the present time although Cllr Boyes will re visit in due course to talk to the regular pilots. The Parish Council will continue to monitor the situation.

86 (08/09) COUNCIL PROCEDURES AND PRACTICE HANDBOOK

The Clerk had been asked to seek advice from the DAPC regarding the publication of minutes on a web site or notice board prior to the next meeting where they would be signed as a true and correct record. The DAPC answer was still to reiterate that it is considered best practice to publish DRAFT minutes as soon as possible following a meeting and to note that these are in DRAFT and that any amendments to those minutes would consequently be approved at the following meeting. The handbook will be completed in the early part of 2009 following its full circulation to all Councillors.

87 (08/09) TRAFFIC AND MAINTENANCE ISSUES

The Area North Highway Management had responded to the Council regarding the traffic speed Enforcement request. The issue was raised at the Complaint and Review Form (SCARF) meeting in October but the police did not feel that any further enforcement was necessary . However , a further speed count is to be completed and the results will be analysed and the Parish Council informed of any necessary action.

Cllr Grigg had been contacted by parishioners concerned with dog fouling in the area . The Torridge District Council Animal Welfare Officer visited the area ; noted the offender (s) and provided additional notices for placement in the locality.

88 (08/09) CORRESPONDENCE

The Clerk has been in correspondence with a resident asking for information regarding an allotment site in the village. This is a complex area of service for the Parish Council and the resident has been advised to ascertain if there is other interest to warrant further research. There are options suchas land share and the Clerk will keep in contact with the resident to offer assistance where practical.

89 (08/09) MEETINGS ATTENDED

1. DAPC - the Clerk attended a days seminar in East Devon on “ Governance”
2. The Chair and CllrJury attended the Devon County Council “ Councillor Achievement “ Awards Ceremony where Cllr Jury was awarded a runner up place in the “This person made a difference” Small Council category. The Parish Council offered its sincere congratulations to Cllr Jury on this county wide recognition of her tireless and pro active services to the village.

90 (08/09) ANY OTHER BUSINESS

Cllr Burnage told the meeting that the Parish Council newsletter awaited further editorial from Cllrs and residents and sufficient newsworthy items to make the November publication worth the cost of a print run.

The meeting concluded at 9pm.

Signed.....Chairmandate

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