

## DOLTON PARISH COUNCIL

**DRAFT**

### **MINUTES OF THE MEETING HELD MONDAY 3<sup>rd</sup> DECEMBER 2012 IN THE VILLAGE HALL AT 7.30 P.M.**

Present: Cllr J Lock, Chair, Cllr C Giles, S.Jury, R.Dunn, N.Walker, A.Haynes, J Rolls, S Lune, M. Grigg the Clerk and 4 members of the public.

#### **256(12/13) MINUTES**

The Minutes of the Meeting held on 5 November were signed as being a true and correct record. Proposed by Cllr S Jury Seconded by Cllr R.Dunn with all in favour.

#### **257(12/13) MATTERS ARISING FROM THE MINUTES – none**

#### **258 (12/13) CORRESPONDENCE**

Correspondent	Subject	Action
TDC	Setting Parish Precepts - dates	Agenda item 7
TDC Ruth Staddon	Emergency Plan follow up letter re progress	Agenda item 12
Mrs J Watts	Re gritting of village roads	Agenda item 12
Jubilee Committee	Adult fitness equipment ordered	Agenda item 10
The Clerk	Reading file	
Village Green	Reading file	
Allotment s	Reading file	
Torrige Connect	Reading file	

**259(12/13) DECLARATIONS OF INTEREST** Cllr Lock and Cllr Jury each declared personal interests in all matters relating to Dolton & Dowland Village Hall and Diamond Jubilee Committee. Cllr Giles declared a personal interest in Diamond Jubilee Committee. Cllr Dunn declared an interest in Dolton Youth Committee

#### **PUBLIC SESSION**

**The Chairman suspended Standing Orders to invite members of the public to speak :**

Mrs A.Coombes	Salting highways and weeding tool
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**260(12/13) STANDING ORDERS.** Draft Standing Orders having been circulated were adopted until the publication of new model standing orders in August 2013

#### **261(12/13) FINANCIAL MATTERS**

a). Accounts to pay

Name	Item	VAT	Total	Cheque No.
Mrs J Sidey	Home use –November £10.00 Postage 7.20		17.20	613
D&D Village Hall	Hire of Hall November.		8.00	614
Martin Lock	Caretaking – monthly charge (£104) & K.Rolls & bags £4.66 /T & Bleach 5.37		£104.00 £ 10.03	615 616

David Lock	Grass cutting – monthly charge		£165.00	617
Mrs S Jury	Compost & Plants - bed in Paddocks new wall		£11.72	618

Proposed: Cllr A Haynes

Seconded: Cllr N. Walker

Cheque Signatures: Cllr M. Grigg and Cllr C.Giles

b). Income – none

Balance in Curr.Acc: £5650.34 at 16 November

Balance in dep acc. £20,791.62.

c). Any other financial matters: Draft budget was discussed - to be confirmed and Precept for 2013/4 set at next meeting on 7 January 2013. Clerk to inform TDC.

### **262(12/13) PLANNING**

a)Applications to consider - none

b). Permissions granted : : 1/0860/2012/FUL Straw bedded cattle & covered feed building Cross Farm, Dolton for Mr D Holland

5c. Refusals advised - none

5d. To receive any other planning matters : the email from TDC on Winkleigh Farm (outside the Parish) had been forwarded to councillors with email and Cllr Dunn's response to it had been forwarded by the Clerk to the Planning Dept. by email. The Parish Council unanimously agreed with Mr Dunn's comments. Clerk to inform TDC.

**263(12/13) TAP FUND.** The Clerk had spoken with the Clerk to Beaford who said due to possible difficulties over the logistics of sharing a gritting machine as both parishes would need to use it at the same time she felt that Beaford would probably decide not to proceed. Cllr Jury reported a conversation with Cllr Rintoul of Beaford in which he expressed similar sentiments. It is therefore unlikely that the Council will be able to use the TAP fund for the purpose of purchasing a gritter. The Clerk has therefore obtained a brochure and price list of suitable equipment. It was agreed that the Snow Warden should be given a copy of the brochure and this should be an agenda item for January to see if it is feasible for the Council to purchase a suitable machine.

### **264(12/13) PARISH GROUNDS**

(i) Football Field – The Youth Committee have drafted a letter regarding the hard play area to the Council and a copy was handed to the Clerk by Cllr Dunn. As the letter had not been received in time to be included in the agenda, it will be an agenda item at January meeting.

(ii) Dennis Cross. Cllr Jury, seconded by Cllr Dunn proposed that the Clerk should order 2 new signs for the gates at Dennis Cross. Agreed.

(iii) The War Memorial – nothing to report – too wet to plant pots

**265(12/13) JUBILEE COMMITTEE-** a letter from the Chairman confirming the placing of an order for the adult fitness equipment which will be installed during week commencing 17 December (weather permitting) was discussed. A site meeting to set an area for the installation was arranged for 15 December at 10 a.m. Clerk to inform Mr Levett. By agreement with the Jubilee Committee the ownership of the equipment will pass to the Parish Council at delivery and Clerk to arrange insurance cover from the date of installation. Four collages of Jubilee photographs have been placed in the Village Hall.

**266(12/13) EMERGENCY PLANNING –** The Clerk had been informed by the Chairman of the committee that the emergency plan is complete but the work of collating and printing for publication not yet completed.

**267(12/13) PRIDE IN OUR OWN VILLAGE –** Cllr Jury has purchased plants for the bed in the new stone wall but the inclement weather has prevented planting to date.

**268(12/13) MAINTENANCE AND TRAFFIC ISSUES –** The Clerk has not been informed that the remedial work to the footpath in Aller Road has been completed by Dixon Construction. Will try to get an update from Michelle Davies the Footpath adoption manager of DCC. It was reported that a lady had fallen due to moss on the path to the kissing gate being very slippery and the Caretaker to be asked to scrape it off. Cllr Jury had been informed that Light no. 7 at Orchard Gate was not working. Clerk will report the fault. Cllr Giles reported a large amount of debris had

been washed into the road between Stafford Road and Furze Park Cross causing difficulty for motorists. Clerk will inform Highways.

**269(12/13) MEETINGS ATTENDED - none**

**270(12/13) ANY OTHER BUSINESS** Copies of letters for each councillor had been handed to Cllr Rolls by Mr Frank Hooper. However, these could not be discussed at the meeting as they were not received before the Agenda was set. To be an agenda item for next meeting. Cllr Jury said how nice it is to see that a young local family have been allocated the new bungalow adjacent to the footpath in Aller Road. Cllr Dunn asked that a financial contribution to the Dolton Website be an agenda item for next meeting.

There being no further business, the Chairman closed the meeting at 9.00 p.m..

Date of next meeting: Monday 7 January 2013 at 7.30 p.m.

Signed..... Dated.....