

DOLTON PARISH COUNCIL

DRAFT MINUTES OF THE MEETING HELD ON MONDAY 5th FEBRUARY 2018 IN DOLTON VILLAGE HALL

PUBLIC SESSION :

Dolton First Responders expressed their thanks for the cheque from the Community Grant Fund.

PRESENT:

Cllr Lock (Chair), Cllrs Giles, Haynes, Martindale, Rolls and Walker.

Clerk L Morris;

Also in attendance C. Cllr A Saywell

6 members of the public.

DECLARATIONS OF INTEREST:

Members were invited to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have in any items to be considered at this meeting:

- Cllr Lock in matters related to the Village Hall
- Cllr S Martindale: personal interest arising from a shared boundary with the Acorn Farm Lodges' site, and in matters relating to Dolton Primary School (wife works in the school).

109 (17/18) APOLOGIES FOR ABSENCE:

Cllr R Dunn and Cllr P Rendell had sent apologies. Cllr Grigg was known to be unwell. Ward Cllr R Lock had also sent apologies.

110 (17/18) MINUTES:

The Draft Minutes of the Parish Council meeting held on Monday 8th January 2018 had been circulated. Two minor corrections were noted and approved. The Minutes were then agreed by all to be correct and signed as a true record.

111 (17/18) MATTERS ARISING

From the Public Session of the January meeting: C. Cllr Saywell had made enquiries and provided the following explanation about the drains and gullies:

Rural Roads (outside of a 30mph zone) are cleaned yearly and Urban areas (anything within a 30mph zone) are cleaned Tri-Annually. However if a road is on a gritting route such as the B3217 into Dolton then that road will be cleaned yearly even if it is within a 30mph zone.

The "urban areas" in Dolton are due to be cleaned in the next financial year as they haven't been cleaned since July 2015.

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The Actions list was reviewed and updated.

Emergency Plan: Following the query about distribution it was confirmed that all households who had contacted the organisers had now received a questionnaire. All forms had been collected and were now being worked on.

112 (17/18) CLERK'S REPORT:

There were no matters not otherwise on the agenda.

113 (17/18) CORRESPONDENCE:

The list of correspondence received was reviewed. The three highlighted actions were discussed:

Ref	Date	Correspondent	Content	Action
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11/1	15/1	ConnectMe	Call to Carers	Reading file
11/2	16/1	Rospa	Inspection confirmation	Reading file
11/3	16/1	C.Cllr Saywell	Suicide Prevention Briefing	Reading file
11/4	17/1	Dev Countryside Forum	New members sought	Reading file
11/5	17/1	C.Cllr Saywell	Stafford Way fencing	Agenda item
11/6	17/1	ConnectMe	Asylum Seeking Children	Reading file
11/7	18/1	SLCC	GDPR. Data Protection regulations/training	a) Discuss/ future agenda item?
11/8	Jan	ConnectMe	Project Funding +	Reading file
11/9	19/1	Tarka Federation	Academisation Consultation	Agenda item
11/10	19/1	SLCC	Accounts	Reading file
11/11	25/1	Zurich	Risk Management Seminar	Reading file
11/12	Jan	MAT Electrics	Mtce of Air Ambulance Landing Lights: quote £89.95	b) Decision?
11/13	Jan	Healthwatch Voices	Magazine	Reading file
11/14	Jan	Traveline	Ring and Ride info sharing	c) Decision
11/15	Jan	SLCC	Joint mtg info	Reading File
11/16	Feb	ConnectMe	Recycling	Reading File

- a) Cllrs agreed to consider data protection and discuss at the next meeting
- b) Agreed that maintenance of the air ambulance landing lights would be necessary but more information was needed. Carried forward to the next meeting.
- c) Ring and Ride service discussed. Agreed that the best forum for sharing the information would be the Friday morning coffee morning.

114 (17/18) TO CONSIDER FINANCIAL MATTERS

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a) The proposed payments were scrutinised and approved for payment.

PAYMENTS					
Name	Item	Net	VAT	Total	Cheque Number
SW Highways	Car Park completion	41646.64	8329.33	49975.97	1026
Dolton and Dowland Village Hall	Jan room hire	8		8	1027
Mr D Lock	Jan grass cutting	242.41		242.41	1028
Mr M Lock	Jan Caretaker	120		120	1029
Mr M Lock	Caretaker supplies	18.72	3.74	22.46	1030
L Morris	Home Office	10		10	1031
SW Water	Playing Fields	19.79		19.79	1032
		42065.6	8333.07	50398.63	

The Payments were checked by Cllr Haynes. Cheque payments were proposed by Cllr Rolls and seconded by Cllr Martindale.
Cheques were signed by Cllr Giles and Cllr Walker.

In respect of the cheque to SW Highways, Cllr Haynes reported that a good job had been carried out and that after a suitable period (to ensure that unforeseen problems had not occurred), it was agreed to send a letter to reflect the Parish Council's satisfaction with the work.

b) Receipts. No receipts had been banked during this period.

c) Statement of Accounts. The Clerk presented the statement of accounts with bank reconciliation.

Balance at bank 05/10/17			
Current Ac sheet 166	54,890.97		
Reserve Ac sheet 61	7,148.76		
95 Day Ac sheet 45	41,441.47		
Less un-presented cqs at 30.10.17	3,013.19	cq no	amount
		1005	30.00
		1008	10.00
		1009	242.41
		1010	120.00
		1011	10.00
		1012	45.71
		1013	48.50
		1014	334.56
		1015	947.00
		1016	49.58

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		1017	48.50
		1018	10.00
		1019	120.00
		1020	242.41
		1021	30.00
		1022	10.00
		1023	14.52
		1024	350.00
		1025	350.00
			3,013.19
Plus un-cleared credits at 30/10/17	0		
Total Balance at bank at 5/12/17	100,468.01		
Cash Book			
Opening Balance from accounts at 30/9/17	63,336.47		
Less payments in year to 16/1/18	16,634.47		
Plus receipts in year to 16/1/18	53,766.01		
Closing balance per cash book at 16/1/18	100,468.01		
Variance	0.00		
Funds at 16/1/18			
General account	36,976.80		
Community Car Park	63,491.21		
Air Ambulance Landing Site	0.00		
Total funds at 5/12/17	100,468.01		

- d) Any other financial matters
The Direct Debit form for EDF Energy was signed.

115 (17/18) TO CONSIDER PLANNING MATTERS

- a) Applications to consider – 1/1288/2017/FUL. Demolition of stables and erection of a multipurpose agricultural building on land at Aller Cottage. This was discussed: there were no objections.
- b) Applications granted – none
- c) Applications withdrawn – 1/1164/2017/CPL No 2 Hilliers
- d) Applications refused – none
- e) Any other planning matters – Acorn Farm Lodges

It was agreed that a meeting between the Planning Consultants, the residents who share a boundary with the site (including the Parish Council) and other directly affected residents would be the most beneficial way forward. A site meeting for Cllrs was arranged for the next day and Clerk to write to request a joint meeting, discussions to include:

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- Establishing the ownership of the boundaries
- Levels (there is currently a significant drop which has been created by the removal of original boundary hedges)
- Height and density of proposed new and renovated boundary screening
- Nature of proposed new boundary screening (evergreen, deciduous, fencing)
- Ensuring the screening is adequate to prevent unwanted passage of people or animals between the Lodges site and adjacent land.
- Maintenance of new boundary screening

116 (17/18) Dolton Primary School: Academy Status

Information relating to the proposed conversion to Academy status by joining a Multi Academy Trust was discussed. It was agreed that the Clerk would write in response to the consultation, making it clear that the individuality of the school's ethos was of vital importance, and that a robust and sustainable plan for the school's future would be needed to ensure that investment continues to improve standards for the children, families and the wider community.

117 (17/18) Ring and Ride Service

The service which provides the Ring and Ride Service would like to publicise the service as widely as possible. It was agreed that the best forum for this would be the coffee morning on a Friday. Clerk to write to suggest this.

118 17/18) PARISH GROUNDS. Matters Relating to:

- a) Village Hall Field : Car Park. Cllr Haynes reported that the lighting was in place and working well. It was agreed that Cllrs would carry out the planting within the next month, and the indicative cost of £460 was agreed for purchase of the plants. Fencing work was imminent. Signage was discussed and Cllr Haynes thought a draft sign would be ready for consideration at the next meeting. It was agreed that painted warnings would be applied outside the Village Hall doors to warn of passing traffic. The grass had started growing in the parking bays but additional seed may be needed. Clerk to contact solicitors to get a draft agreement for the access road (at Parish Council cost). A bench in memory of Ethel Turner would be placed in a suitable position. It was noted that the Car Park project would go slightly over budget.
- b) Football field. All is in order but the hedge may need laying this year.
- c) Dennis Cross. The beech tree had been cut back.
- d) Memorial Garden. Nothing to report.

119 (17/18) Maintenance and Traffic Issues.

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- a) Stafford Way railings. An offer to erect a further railing had been received and this was agreed.
- b) Flowers – half barrels. Signage was still to be actioned. Clerk to check on sponsorship donations.
- c) C. Cllr Saywell informed the meeting that works to the drainage at Halfpennyland had been scheduled.

120 (17/18) Verbal reports from meetings attended.

No meetings had been attended.

121 (17/18) Items Brought Forward by the Chair for information only.

There were no items brought forward by the Chair.

The Date of the next meeting was confirmed as Monday 5th March 2018.

Signed Date

