

## DOLTON PARISH COUNCIL

### DRAFT

**Minutes of the meeting held Monday July 5th 2010 in the Village Hall @ 7.30 pm**

**Present:** Cllr J Lock ( Chairman ) Cllr Burnage, ( Vice Chair) Cllrs Giles, Byrne ,  
Grigg , Jury, Rolls, Boyes , the Clerk – Jeanette Sidey and 7 members of the public

**Apologies:** Cllr RPartridge (on holiday)

**PCSO Sandra Brown then addressed the meeting on the subject of Community Speed Watch scheme and answered questions. A briefing article will be sent to the Dolton & Dowland Diary and also the Noticeboard requesting 6 volunteers to be trained to carry out the Speed Watch.**

The Minutes of the meeting held on June 7<sup>th</sup> 2010, were signed by the chairman as being a true and correct record with the following amendment. *20(10/11)d. should read... "requesting a contribution for play equipment at Dennis Cross" instead of "requesting an S106 Agreement"...*

**Proposed:** Cllr Jury

**Seconded:** Cllr Burnage      **All Agreed**

### **27 (10/11) Matters Arising from the Minutes**

**Maintenance and Traffic Issues.** Cllr Boyes had met with Mr Mitchell who had explained that the missing sign in Barfield Close had not been erected by DCC but must have been erected either by TDC or privately.

### **28(10/11) Correspondence**

Correspondent	Subject	Action
NDC	Invitation to attend workshop on Landscape Character Assessment for planning purposes in the emerging LDF and advise development control decision on 21 <sup>st</sup> July..	Cllrs wishing to attend.
TDC Housing Options Manager	Allocation process for rural exception sites revision doc.	Copied to all Cllrs. Forward any comments by 30 <sup>th</sup> August
CCD	Parish Planning Surgery in Ashwater Village Hall on 8 <sup>th</sup> July, 9.30 to 1300.	Notice on Board and in Reading File.
GM Planning Services	Letter from Maria Bailey offering top quality planning services	Filed for future reference
DALC	Empowering Communities in Devon – a local perspective Conference on Fri 23 July Barnstaple, 7 Sep Exeter, 15 Oct. Okehampton	Flyer in reading file
Thomas Hine	Collecting folklore from Devon for a book. Any local folklore	In reading file
John Scott Rural Housing Enabler	Suggesting he can find an acceptable way to add to the survey and supplied an information sheet for Cllrs to consider	Discuss in Agenda item 8.
Exeter City Council	Devon Housing Options Partnership recession impact campaign with advice flier	On Notice board
Horticultural Society	Grant application for tables	Agenda item 5.
TDC	Apologising for delay in fitting dog bins and saying will be fitted by 25 June.	
TDC Peter Kemp	Land at Barlands Way and Aller Road. Response	See Agenda item Planning
Mr & Mrs Matthews, Orchard Gate	Asking if allotments are available in or close to Dolton and wishing to be added to a list, if there is one.	
Police Liaison	Meeting at Pollyfield Centre on 13 <sup>th</sup> July at 7.30	In reading file and on Noticeboard

## 29(10/11) DECLARATIONS OF INTEREST

Cllrs. Lock and Jury in respect of the Village Hall.

## PUBLIC SESSION

The Chairman closed the meeting to invite members of the Public to raise questions. – Mr O'Brien spoke about Allotments and the newly formed GM Planning Services.

## 30(10/11) Finance

### a) Accounts to pay

Supplier	Description	VAT	£	Chq.No
Mrs J Sidey	Clerk wages 8 June-5 Jul (inc) £10 home office, exp.£12.50		289.38	458
Mr J Sollars	Repair seat at Dennis Cross		12.00	459
Mrs S Jury	Plants etc. from Mole Valley & H J Ward For Memorial Garden		46.35	460
Village Hall	Hire in June		8.00	462
Sutcliffe Play SW	2 x Cradle Seats Swing installation	453.78	3046.78	464
Zurich Insurance Plc	Renewal: YLL122004-7653 EI 122004-7657	59.38	697.52	465

**Proposed: Cllr Boyes**                      **Seconded: Cllr Byrne that the accounts be paid.**    **All agreed**  
Cheque signatories Cllrs Giles and Grigg

b. Income – £5.50 from Mrs A. Chivers –subscription to Village Green Magazine

c. Any other financial matters – i. A Grant application had been received from the Horticultural Society requesting £100. towards the purchase of 7 new tables. On the Proposal of Cllr Grigg, seconded by Cllr. Byrne, with all in agreement, the Grant was awarded (Cheque No.463).

ii. The Clerk had prepared a first quarter balance sheet which was distributed to each Cllr for information and showed a current account balance of £14,468.16, Reserve Account balance of £5555.64 and Community Bond £60,000.

## 31(10/11) Planning

a. Applications considered: None

b. Permissions granted – 1/0381/2010/LBC Re-fenestration of south facing ext. Stafford Barton ;  
1/0264/2010/FULM Erection of feed & sleep building for milking cows Down Farm

c. Refusals advised – none

d. To receive any other planning matters- i. Garage, London Hse, for Miss J Watts. An appeal has been lodged against the refusal.

ii. Barlands Way/Aller Rd. Response from TDC confirming there is no statutory duty for the local planning authority to inform any parish council as to the fact that an application is to be presented to a committee. As a point of good practice, Torridge do normally notify each of the parish councils affected; however, in this instance it did not. The request for a financial contribution to Dennis Cross has been passed to Lewis Andrews the case officer who is currently negotiating the terms of the planning approval.

## 32(10/11) Parish Grounds

**a. War Memorial Garden.** The newly turfed area of grass is growing well; the pots are planted and Cllr. Jury was thanked for attending to the planting; Cllr Lock will obtain the bill for the water usage on the new turf from Ms Speller as agreed at the last meeting.

**b. Dennis Cross.** Cllr. Jury reported that the 2 Cradle Swings unit had been installed on 15<sup>th</sup> June and she is continuing to investigate the most suitable equipment for older children. The Clerk has written to Zurich on the question of Professional Indemnity Insurance as requested and been told that the Council cannot take out Professional Indemnity Insurance as it would, in effect, be claiming against itself. However, the person carrying out the Inspections should hold their own Professional Indemnity Insurance whether carrying out paid or unpaid playground inspections. The Clerk was asked to contact DALC for their advice on this matter. Mr Sollars has repaired the seat as requested.

### **33(10/11) Parish Plan/ Dolton Vision Group**

Following discussion on possible future housing requirements of the community, a housing register and provision of allotments, it was proposed that the Dolton Vision Group draft a survey form and present it for consideration by the Parish Council.

Proposed: Cllr Boyes

Seconded: Cllr. Byrne

Carried

### **34 (10/11) Maintenance and Traffic Issues**

i. Mr Mitchell had attended the Village with the Parish Lengthsman and the blocked drain by the sewage works will be attended to as well as clearing other drains within the village boundary. Cllr Jury reiterated that her understanding was that the Lengthsman should also attend to blocked drains and culverts beyond the village boundary. The next visit of the Parish Lengthsman is due 19/23 August.

ii. The Clerk had been informed that the dog bins requested for Aller Road, West Lane and by the Gate to the football field would be erected by 25<sup>th</sup> June but this has not happened so the Clerk will continue to follow this up.

iii. The Clerk had asked Simmons Services to cut the grass around the Dolton sign and the seats in Rectory Road, as this had been allowed to grow too long and looked untidy. The Clerk also said it had been reported to her that the public toilet in the Square had been left in a very dirty condition by a user, with soiled pan, floor and walls which had necessitated thorough cleaning and disinfecting and that somebody was taking both toilet rolls and the paper towels.

### **35(10/11) Pride in our Village – nothing to report**

**36(10/11) Meetings attended** – Cllr Burnage and Cllr Lock had attended the LCP Meeting and Cllr Burnage gave a presentation on the work of the Dolton Vision Group. However, the Bradworthy presentation had been postponed.

Cllrs Jury, Lock and Burnage had attended the Area Advisory Meeting and Cllr Jury said that she was disappointed with the content of the meetings lately compared with how they used to be when more TDC members took part. Lately, the TDC attendance had dipped to just one person, and this was reflected in the lack of content. TDC Emergency Planning Officer Mrs Ruth Staddon had attended and is willing to speak to the Parish Council about preparing an Emergency Plan.

The Clerk was requested to invite her to attend the meeting on 6<sup>th</sup> September.

Cllrs Lock and Jury had attended the AGM of the DPFA and gave a verbal report on topics including Sports for Schools and Pre-Schools, Police Neighbourhood Engagement Officers and Youth Clubs which had followed the AGM and suggested it should be established if there is any interest in a Youth Club in the Parish.

### **37(10/11) Any other Business**

i. Cllr Boyes had been asked by two residents if it is possible to get a preservation order on the Oak tree at Barfield close. Cllr Boyes will contact TDC.

ii. Cllr Burnage reminded Councillors that he needed their input for the newsletter.

**A PART 2 was convened and the Chairman requested the public to vacate the building**