

DOLTON PARISH COUNCIL

DRAFT

Minutes of the meeting held Monday June 7th 2010 in the Village Hall @ 7.30 pm

Present: Cllr J Lock (Chairman) Cllr Burnage, (Vice Chair) Cllrs Giles, Byrne ,
Grigg , Jury, Partridge , Rolls , the Clerk – Jeanette Sidey and 7 members of the public

Apologies: Cllr R.Boyes

The Minutes of the AGM, the meeting held on May 10th 2010, and Annual Parish Meeting on May 24th having been duly circulated, were signed by the chairman as being a true and correct record.

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|-------------------------------------|---|
| AGM. | Proposed Cllr Burnage Seconded Cllr Partridge. |
| PC Meeting following AGM | Proposed Cllr Burnage Seconded Cllr. Grigg |
| Annual Parish Meeting 24 May | Proposed Cllr Jury Seconded Cllr Grigg |
| | All Agreed |

16 (10/11) Matters Arising from the Minutes

6(10/11) The Clerk reported that 6 extra cuts had been confirmed and they had been requested by Cllr.Lock. The Clerk said that the new contract made it a condition that any extra cut requested should be invoiced to the Council in the month in which it is carried out, giving full details of who requested cut,with date, so that it is clear how many extra cuts should be billed to the Football club.

17(10/11) Correspondence

| Correspondent | Subject | Action |
|------------------------------------|--|---|
| Torrige Community Transport Assoc. | Ring & Ride Service for Dolton | In reading file –timetable on Notice board also to be sent to the Diary |
| Vitalise | Fund-raising letter. Essential breaks for disabled people and carers – requesting donation. | In reading file |
| GT&DLCP | Agenda and Minutes – AGM 10 June Bluecoat Children’s Centre Torrington. | Cllrs Lock, Burnage, Jury |
| TDC | Volleyball Courts – Expression of Interest in developing free provision across Torrige District | Discuss in Agenda item Parish Grounds |
| Torrington Area Advisory Group | Notice of Meeting 8 June Torrington Town Hall with Agenda and Minutes | Cllrs Lock Burnage & Jury |
| DPFA | Conference & AGM 1 July Teign Valley Comm. Hall Christow. Inspiration for developing sport & play in your community. | In reading file. Attendees? |
| CCD Members Forum | Annual Community Visit 2010 & Meeting 28 June 2010. South Molton /Barnstaple. Details and booking form. | Closing date to book 11 June. Any interested Cllrs? |
| Mrs Dawn Madge | Proposing Parish Housing Register be kept by Clerk to gain an indication of what housing is required. | Discuss in item on Housing Needs Survey |
| Philip Tucker | Flyer for Parish Magazine Printing | In reading file |
| SLCC | Conferences & Working with your Council courses for Clerks and Councillors | In reading file |

18(10/11) DECLARATIONS OF INTEREST

Cllrs. Lock and Jury in respect of the Village Hall.

PUBLIC SESSION

The Chairman closed the meeting to invite members of the Public to raise questions. – None

19(10/11) Finance

a) Accounts to pay

| Supplier | Description | VAT | £ | Chq.No |
|--------------|--|------|--------|--------|
| Mrs J Sidey | Clerk wages 4 May-7June (inc) £333.60, £10 home office, exp.£2.31 | | 345.91 | 451 |
| Mr K Hardy | Caretaker Wages to end May £91.68 Expenses for Toilet Rolls £3.98 | | 95.68 | 452 |
| Mr N Moore | Ground work at Memorial Garden,incl. supply of topsoil, spray,rotovating & prp. for turf.. | | 169.75 | 453 |
| NDDC | Printing charges – Vision Group Open Day | 5.39 | £81.13 | 454 |
| Village Hall | Hire: PC £24. VGp £24.20 | | 48.20 | 455 |
| C.Burnage | Vision Group – postage | | 24.60 | 456 |
| C.Burnage | Vision Group – Open day report printing | | 75.00 | 457 |

Proposed: Cllr Rolls Seconded: Cllr Partridge that the accounts be paid. All agreed
Cheque signatories Cllrs Giles and Grigg

b. Income –

The Clerk gave the following details: - HM Customs – reclaimed VAT £135.20

Bal. in current acc. £15302.91 Bal. in reserve account £5548.06

c. Any other financial matters –

(i) Memorial Garden. Cllr. Lock reported that Lee of Honeycombe Cottage, who has a water meter, had provided water for the newly laid turf and would pass on the cost to the Council when the metered bill arrives.

(ii) Following a discussion on the £60,000 held in a 1 yr. NATWEST Community Bond it was proposed that £10,000 be allocated for play equipment for older children to replace the worn out equipment already removed from Dennis Cross, and that restoration/replacement of the 8 benches in the Parish be carried out as soon as practicable – cost in the region of £3,000. The toilet in the Square needs attention and money will also need to be spent on updating the Housing Needs Survey as indicated by the findings of the Vision Group.

Proposed: Cllr Burnage Seconded: Cllr Grigg All agreed.

(iii) The Audit commission Annual Return for the year ended 31 March 2010 was completed with the Internal Auditor having signed off the accounts and the accounts already being approved the Annual Governance Statement was completed and signed by the Chairman and Clerk.

Proposed by Cllr. Burnage and Seconded by Cllr. Giles. All agreed

20(10/11) Planning

a. Applications considered: 1/0471/2010/COU Coffee shop/Bistro, Church St. Stores.

As this application falls within the bounds of the Parish Plan it could be a positive amenity for the Village. However, concerns are: Disability Access; no emergency exit; great concern on parking as parking within the Square area of the village is already difficult due to the volume of cars parked there and has caused the local buses to no longer come down to the Square to pick up and set down passengers. The photographs with the plans are not representative of a typical day in Dolton; noise could be problematic for neighbours; the property is within the conservation area.

- b. Permissions granted – None advised
- c. Refusals advised – None
- d. To receive any other planning matters - Maria Bailey of TDC's response to the Parish Council's concerns regarding the planning decision made on the siting of the footpath from Barlands Way to Aller Road was discussed and it was proposed that the Clerk should write to TDC to ascertain if the Planning Depart had contravened their statutory duty by failing to notify the Parish Council that the application was to be reconsidered and requesting an S106 Agreement for play equipment at Dennis Cross.

Proposed Cllr. Burnage Seconded: Cllr. Rolls All agreed

21(10/11) Parish Grounds

a. War Memorial Garden

The turf is laid and on the proposal of Cllr Burnage it was agreed that Mrs Jury should obtain plants for the pots to add some colour to the garden.

Proposed: Cllr Burnage Seconded: Cllr Giles

b. Dennis Cross. Cllr. Jury reported that the 2 Cradle Swings unit would be installed on 15th June. Replacement playground equipment suitable for older children was discussed. The Clerk has written to Zurich on the question of Professional Indemnity Insurance but not yet received a reply. Cllr.Lock to ask Mr Sollars to repair the seat.

22(10/11) Parish Plan/ Dolton Vision Group

Cllr Burnage said that the Vision Day report has been circulated to all households and favourable comments on the content received. The Vision Group meeting on 1st June had discussed approaching landowners to get an idea of what land may or may not be available for any community led projects. Cllr. Burnage has been asked to give a presentation to Bradworthy on the work of the Dolton Vision Group. Cllr. Burnage also said that he felt that the draft Housing Needs Survey form provided by John Scott is not relevant to the current requirements of Dolton and suggested that the Parish Council should attempt to draft a more suitable Housing Needs Survey themselves taking into consideration issues of confidentiality, external auditing and verification which would be more reflective of the needs of the people of Dolton. Each Councillor was asked to study Mr. Scott's draft survey form and the subject to be discussed again at the next meeting. The Clerk was asked to write to Mr. Scott informing him that the Parish Council did not consider the draft Housing Needs Survey as drafted to be relevant to Dolton.

Mrs Madge's letter suggesting a Housing Needs Register was discussed and generally thought to be a good idea and possibly should be considered in conjunction with Housing Needs Survey. To be an Agenda item for next meeting.

23 (10/11)Maintenance and Traffic Issues

The Clerk had received a response from Mr. Mitchell of Highways Department regarding the missing sign in Barfield Close but he could not verify that a such a sign had been erected by DCC but offered to meet a Councillor to discuss the matter. The Clerk was requested to remind Highways of the blocked drain by the sewage works prior to the next visit of the Parish Lengthsman on 29-30 June and drains in Rectory Road which are outside the 30mph area. The Clerk was requested to enquire of TDC when the dog bins requested for Aller Road, West Lane and by the Gate to the football field would be erected.

24(10/11) Pride in our Village

Cllr Lock was very pleased with the help given recently and also thanked Mr G.Hutchings.

25(10/11) Meetings attended – none

26(10/11) Any other Business – none.

There was no Part 2. and the Chairman closed the meeting at 9.33 p.m.

Signed.....

Dated.....