

DOLTON PARISH COUNCIL

MINUTES OF THE MEETING HELD ON MONDAY 7th SEPTEMBER 2015

IN DOLTON VILLAGE HALL AT 7.30PM

Apologies: Cllr A Haynes

Present: Cllr J Lock –Chairman, Cllr Giles (vice-chair) Cllrs R Dunn, J Rolls, S Jury, N Walker, M Grigg, S Martindale the Clerk, and 3 members of the public.

Members were invited to declare any personal or disclosable pecuniary interests, including the nature and extent of such interests they may have in any items to be considered at this meeting.

Cllrs Lock and Jury declared an interest in matters relating to Dolton and Dowland Village Hall.

PUBLIC SESSION – Why is there sometimes a part two at meetings? It was explained this was for when items of a confidential nature were discussed.

41(15/16) MINUTES

The Minutes of the Council meeting held on Monday 6th July 2015 had been circulated. A correction was made to the quarterly financial report and initialled by the chairman. The minutes were then agreed and signed as being a true and correct record. The minutes of the meeting held on 3rd August to discuss a planning application were agreed and signed.

42(15/16)CLERKS REPORT- The clerk had nothing to report that was not on the agenda.

43(15/16) PARISH GROUNDS

a)Football Field i) new lease had been completed. The solicitor has the original and the clerk a copy. ii) land registration – the solicitor was in the process of checking index map searches prior to putting the applications for registration.

b)Dennis Cross – nothing to report

c) War Memorial- nothing to report

44(15/16) CORRESPONDENCE

<u>+CORRESPONDENT</u>	SUBJECT	ACTION
DALC	News letters inc links on applying for funding relating to transparency code for councils with a turnover of under £25000.00	Email and reading file, agenda item 10
TDC planning –Ian Fry	Information sheet of who works within the department	Email, reading file.
Devon Highways	Revised strategy	Email and reading file
DCC neighbourhood highway group	Changes to highway teams	Reading file, noted
TDC	Summary of Locality working event @Merton in April	E mail and reading file
Westward Housing	Informing of intention to carry out consultation with tenants regarding future of play park	noted
Janice Alexander – Rural Housing enabler	Would PC like an housing needs survey done – would be happy to come to meeting to discuss	Invite to council meeting
Northern Devon Food bank	Donation request	November meeting when grants/donations agreed
Northern Devon healthcare trust	Consultation of community hospital services	.e mail

Torrige Advisory	Next meeting – Mr Chris Dart from Environment Agency – questions to sent in advance	Comments to next meeting
Elaine Lester TDC	Emergency planning	Forwarded to Dolton Emergency committee
Peter Soper TDC	Requesting TAP funding info	
Wendy Kift – Halsdon Arabians	Danger to horse riders on roads	
Council Direct	magazine	Reading file

45(15/16)FINANCE

a)Accounts to pay 7th September 2015

Name	Item	Vat	Total	Cheque No
Mrs W Holland	Home office – august + postage £6.48+ink £40.30		56.78	837
Mr D Lock	Grass cutting monthly charge +verge cutting		259.00	838
Mr M Lock	July/August caretaking + strimming at football field		265.50	839
Mr M Lock	supplies		15.73	840
D&D village Hall	August meeting		6.00	841
Winkleigh Parish Council	New councillor training course	3.06	19.23	842
Alan Haynes	Dog deoderiser		10.99	843

Proposed Cllr Rolls seconded Cllr Grigg

Cheque signatories – Cllrs Walker and Giles

Invoices checked by – Cllr Dunn

b) income - DCC - 2015 school licence fee £250

c) Community Grants - to be advertised and awarded at November meeting

d)grass cutting and caretaking contracts/ tenders – adjustments to the grasscutting specification were agreed.

Tenders to be advertised in the village diary and on local noticeboards and to be submitted by October 31st. Council to look at tenders at November meeting.

e) community use projector – it was suggested that this could be purchased using TAP funding however it would not use all the allocated funding. The clerk asked if a printer for Council use could be included. To gain more information for next meeting.

46(15/16) PLANNING

a) Applications to consider –1/0842/2015/AGMB prior notification for change of use of agriculture building to 3no. dwellings under class Q(a) Chaffcutters Lodge, Dolton. – Parish Council comments – query if this building had been in agriculture use? As the application was for 3 dwellings did affordable housing rules apply?

1/0774/2015/FUL loft conversion – Allerford, Dolton – as TDC planning portal was down unable to view plans.

1/00914/2015/TPO Dolton School – pollard x 1 beech tree – as TDC planning portal down unable to view plans.

b) Permissions granted– 1/0481/2015/LBC – raise chimney –Homlea, The Square, Dolton.

1/0709/2015/FUL erection of garage – Shippon House, Cleave Hill, Dolton

c) Permissions refused - none

47(15/16) MAINTENANCE AND TRAFFIC

a) Landscaping of village tubs – an offer had been received to landscape the village tubs - Cllr Giles to seek more information including costs etc.

b) Flower tubs in the square – Cllr Rolls to gain more information

- c) Village bins – many of the rubbish bins around the village had fallen into disrepair and been removed. Clerk would speak to road sweeper to see if more bins were needed and if so in what areas of the village.
- d) Dog bin Aller Road – the clerk had met with Andrew Toon of TDC – it was decided to move the bin in the layby of the one way street to the junction with Stafford Way. This would be done in early September at a cost of £39.07
- e) Driving Safer for longer course – the clerk had produced posters to advertise the event which would be sent to Beaford and Robourgh parishes and placed around Dolton Village.
- f) Asset Report – Cllr Rolls would produce an Asset report for the next meeting

48(15/16) DOLTON YOUTH COMMITTEE – there had been no response from the youth committee to the councils letter. As the youth committee had been inactive for some time it was felt it would be unfortunate if the money raised for the youth of the village was forgotten about.

49(15/16) COUNCIL WEB SITE- The working party would meet when Cllr Haynes returned from holiday.

50(15/16) TAP FUND – the purchase of a projector to be investigated although this would not take up all the allocated money.

51(15/16) MEETINGS ATTENDED – Cllrs Jury and Dunn had attended the last TDC Advisory meeting. A rep from the Environment Agency + solicitor talking on ‘Code of Conduct’ was attending the next meeting.

52(15/16) ITEMS BROUGHT TO THE CHAIR OR FOR NEXT MEETING AGENDA – the lane down to the kissing gate was very slippery – caretaker to be asked to spray it.

DATE OF NEXT MEETING MONDAY 5TH OCTOBER 2015 – Jane Whittaker Leader of Torridge District Council will be attending.

MEETING CLOSED 9.10PM

There was then a Part 2 and members of the public were asked to leave the room.

Signed.....Date.....

