

DOLTON PARISH COUNCIL

DRAFT

MINUTES OF THE MEETING HELD MONDAY 7th NOVEMBER 2011 IN THE VILLAGE HALL AT 7.30 P.M.

Present: Cllr J Lock, Chair, Cllrs C.Giles, S.Jury W. Byrne,R. Dunn,M. Grigg, J.Rolls and N.Walker, the Clerk and 4 members of the public.

Apologies: Ward Cllr Lock

The Minutes of the meeting held on 3rd October, having been circulated, were signed as being a true and correct record on the **Proposal of Cllr Dunn Seconded by Cllr Grigg.**

91 (11/12) Matters arising from the Minutes - None

92(11/12) Correspondence

Correspondent	Subject	Action
Torrige Volunteer Services	Help during bad weather for older people - Snow patrol are a team of volunteers who will be able to collect and delivery items to older people who cannot leave their homes	Emergency Committee to contact TVS with details
CAB	Many thanks for donation of £50.	Noted. Reading file
Queen's Diamond Jubilee Beacons	Guide to taking part and Registration form to be included in list of Beacons/celebration events- to be returned to the Pageantmaster.	Agenda item 15.
DALC	Newsletter containing key points from conference "Communities leading the way- localism and you"	Reading file
Victim Support	Request for a contribution towards the ongoing development of their work to support people living in Devon specifically towards & training course for volunteers	Agenda item 6c.
Mr Michael Timms	Copy of instructions on how to hoist, break and fly the flag	File for info
TDC	Questionnaires on Torrige's 2012/2013 Budget and the new draft Strategic Plan. To be completed before 15 November.	Agenda item 6c.
DRAG	Edgefield PP and DCC Highways(Mr Sorenson's) letter on Footpath access, vehicular access to playing field and drainage of water on playing field.	Emailed & circulated to Cllrs. Clerk to write advising DCC Highways/Developer to contact TDC to discuss any proposal to amend S106 as this would require TDC's consent
DPFA	Autumn 2011 newsletter	Reading file
GTLCP	Invitation to attend meeting on 24 November + Mins of Sept meeting. Meeting in Winkleigh Comm Centre	Reading file
CCD	Latest news re Localism Bill	Reading file
CCD	Members forum minutes	Reading file
Westward Pathfinder	Project called Community Capacity Builders to help digitally excluded people in local community organisations to get online	Reading file

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93 (11/12) DECLARATIONS OF INTEREST

Cllr Lock and Cllr Jury each declared a personal interest in Dolton & Dowland Village Hall.

PUBLIC SESSION

The Chairman suspended Standing Orders to invite members of the public to speak.

Name	Subject	Response
None		

94 (11/12) FINANCE

a) Accounts to pay

Name	Item	VAT	Total	Cheque No.
Mrs J Sidey	Home use £10. Postage £8.64, Paper £6.		24.64	
D&D Village Hall	Hire: PC£8.; VG £6.; Em.PI £6.		20.00	
Mrs S Jury	Plants for Memorial Garden		5.40	
Mr R Dunn	New spring for Dennis X gate		4.68	
Victim Support	Contribution		50.00	

It was Proposed by Cllr Rolls and Seconded by Cllr Walker that the above accounts be paid.

All in favour. Cheque signatories: Cllr Giles and Cllr Grigg

b). Income – None Balance held in Curr A/C £6924.50 less above cheques. Balance in Dep.Acc £20,788.07

c).Any other financial matters:

The Council completed the TDC Budget Questionnaires which took 40 minutes and agreed a £50.00 contribution to Victim Support. Setting the Precept for 2012/13 to be an Agenda item for next meeting.

95(11/12) PLANNING

a. Applications to consider – 1/1005/2011FUL Internal alternations to main house & solar panels and toilet facilities for Garage at The Gardens South Street Dolton. It is noted that on the original Planning Application for the Garage (1/1638/2002) that the plans show only a storage area over the garage and not occasional living accommodation. This property is within the Village conservation area and it may be considered by TDC that solar panels are inappropriate within that area. The installation of a sunpipe in a listed building may also be considered inappropriate. However, the Parish Council have no objections if all conservation area considerations are met.

b. Permissions granted – none notified

c. Refusals advised – none

d. To receive any other planning matters : none

96(11/12) PARISH GROUNDS

1. Specification for Grass cutting/village maintenance contract. The current grass cutting/maintenance contract terminates at the end of March. All Councillors have a copy of the current grass cutting specification and to save time were asked to read through and add/amend in pencil any comments or alterations to the specification that should be included/omitted to discuss at the next meeting to enable a fresh draft specification to be drawn up for consideration and further redrafting if considered necessary.

2. Football Field.

DCC/School. A draft Llicense Agreement for the school to continue to use the field has been received from Mrs Sarah Radford. As it is not possible to set the required rent until the new grass cutting contract has been settled, which will not be until March/April 2012, the Clerk to inform Mrs

Radford of this fact and also to enquire if it is possible for the Parish Council to be included in the Termination clause.

3.Dennis Cross. Weekly Playground Inspections.

Cllr Dunn gave a report on the weekly inspections and reported 34 missing rubber covers for nuts and bolts on the Actizone Multi-play Climber which should be replaced. A new spring has been fitted to the gate which now closes correctly. Cllr Dunn will endeavour to repair the boundary wire fence between Brook Cottage and the playing field. The Clerk recommended that consideration should be given to fixing protective barriers to the larger swing set to protect small children from running directly across in the swinging arc. Cllr Jury will contact Sutcliffe Play to enquire if they can provide a protective barrier assembly and what the cost would be and also the cost to replace the missing rubber covers on the Actizone Multi-play Climber. The Clerk to enquire as to the cost of replacement signs where necessary.

4. Inspection/repair of seats, bus shelters, fences etc.

Cllr J Rolls will repair the seats in the football field as necessary. The Clerk had received a complaint about dirty road signs, telephone box and mailbox in the Square. It was agreed that these could be included in the annual village spring clean. It is the wrong time of year to treat/paint the bus shelters, seats, etc. and this should also be undertaken in the spring. However, the Bus Shelter at Dolton Beacon is very dirty and needs to be washed down now and the Clerk to ask Simmons Services to deal with this.

97(11/12)Parish Action Plan - Dolton Vision Group

A Vision Group Meeting had taken place, was well attended and a wide ranging discussion on housing taken place, details of which have been distributed. The next meeting is planned for Monday 14th November and will be attended by Maria Bailey of GM Planning to discuss the Housing Survey conclusions and the way forward with a view to keeping the Housing Survey up-to-date. An Agenda and Notices are being prepared. The Parish Council reiterated that the Housing Survey has been accepted by them and a copy lodged with Torridge District Council in September. This being so, Cllr Giles suggested the Vision Group should consider ways of solving other problems and suggested that perhaps alternate monthly meetings could cover topics such as keeping traffic speed down, car parking and other local issues which also form part of the Parish Action Plan and report to the Parish Council on these instead of appearing to concentrate solely on housing at each meeting.

98(11/12)Parish Emergency Planning

Cllr Byrne reported that the snow shovels were still an issue to be sorted out. DCC had still to provide the awaited Snow Warden instruction and also the free grit/salt. The Clerk to write to Ruth Staddon of TDC asking again for her assistance in getting the Snow Warden training carried out. A second Parish Co-Ordinator was considered desirable and Mr Tom Jones who is well known throughout the Village had agreed to take on the task.

99(11/12)Maintenance and Traffic Issues

Volunteers now had been trained in the use of Speed Guns and had been seen using them in Rectory Road. A pot-hole in Aller Road by Hectors Close has been reported and Clerk will pass to Highways for action.

100(11/12)Co-Option Process to replace Cllr Burnage

TDC had advised the Clerk that the Parish Council should now advertise the vacancy and invite written applications for co-option. Posters continue to be displayed on the notice-boards and around the Village but to date there have not been any applications.

101(11/12)Proposed Memorial Seat – Rectory Road

The application to site the seat has been completed and returned to DCC and the requisite certificate of permission is awaited.

102(11/12)Councillors Training.

Lesley Smith will be holding a training session in the Village Hall on Monday 12th December at 7 p.m. The Clerk is awaiting hearing from Roborough Parish the numbers attending and will then forward the information to DALC.

103(11/12)Queen Elizabeth II Jubilee Celebration

The Clerk has received forms to Register the intention of lighting the Parish Beacon with the Queen’s Pageantmaster which should be done before April 2012, together with details of any planned event. It was agreed to call a public meeting after Christmas is over for people interested in arranging a suitable Village event to celebrate the Jubilee.

104(11/12)Meetings Attended. None

105(11/12)Any Other Business. The Clerk was asked to respond to the Boundary Commission consultation saying that the Parish Council do not agree with the electoral constituency changes proposed for the parish and would prefer to remain in the proposed Bideford & Bude constituency.

There being no further business the meeting closed at 9.45 p.m.

Date of next meeting: Monday 3th December at 7.30 p.m.

Signed.....

Dated.....