

DOLTON PARISH COUNCIL

A meeting of DOLTON PARISH COUNCIL was convened immediately after the Dolton Parish Council 2008 AGM on THURSDAY 8th MAY 2008 at 7.50pm in the Village Hall , Dolton

Present: Cllr J Lock (Chairman) Cllr C Giles (Vice Chair) Cllrs Boyes , Burnage , Byrne , Grigg , Jury , Partridge, Rolls , the Clerk , 22 members of public
Apologies: none

The minutes of the meeting held 7th April 2008, having been duly circulated, were signed by the Chairman as being a true and correct record with amendments to minute 751 with the word “ *discussion* “ to be changed to the words “ *a decision* “ and to minute 752 , the sentence to read “ Cllrs discussed the recent *matters* concerning Mrs Genge and Berkeley Sage.... “.

Proposed Cllr Partridge Seconded Cllr.Jury All agreed.

7. MATTERS ARISING FROM MINUTES

With reference to Agenda Item 4b , it should be recorded that £15 is due for personal payments for copies of the “ Village Green” , and Agenda item 4c should have the additional figure of £259 recorded. It was agreed that Parish maintenance issues which may have an impact upon the caretakers job description be discussed at the June meeting.

The Chairman closed the meeting to invite members of the Public to raise questions.

8. FINANCIAL MATTERS

8.1 Accounts to pay (4a)

The Clerk presented the following accounts for payment:

Torrige District Council	Recharge to Election costs held on 3 rd May 2007	732.67
R Smale	Grass Cutting (April)	83.0
K Hardy (caretaker)	Wages	110.40
M Harris (Clerk)	Salary & expenses	303.73
J Gist	Annual Audit	65.0
Flags Global	Flag Pole purchase	423.00
Village Hall	Hire of Hall	14.0

Proposed Cllr Burnage ; Seconded Cllr Grigg All agreed
Cheques Signed by Cllr Partridge and Jury

8.2 Any other financial matters (4b)

8.2.1 Cllr Partridge presented the Council with the sum of £300 (counted at the meeting) from a group of residents contributing to the costs of the Flag Pole purchase and installation. A full list of all the donations has been attached to these minutes. The full cost of the flag pole is recorded above as £423 with the balance of £123 paid by the Parish Council.

8.2.2 Cllr John Rawlinson funded the Dennis Cross youth shelter project with an £800 grant from the Devon County Council Councillors grant aid programme. The Clerk to write and express the Parish Council's appreciation.

8.2.3 The Audit Commission Annual Return for year end 31/03/08 – Section 1 - was presented to the Chairman for signing with Section 4 having been previously signed as correct by the internal auditor.

9. PLANNING MATTERS

9.1 Applications to consider (5a) *application 1/0452/2008/FUL Erection of 15 residential dwellings and associated works – Land South of Edgefield , Cleave Hill , Dolton*

The Monitoring Officer had provided a guidance statement regarding pre – determination for the Parish Council to consider and the Clerk read this in full to the meeting. Prior to the item discussion , Cllr Burnage asked all Cllrs to consider whether they had felt that he had made any attempt to improperly influence their views on the matter. Each Cllr confirmed that Cllr Burnage had not attempted to do so. The list of Councillors who left the room prior to the agenda item and declaring interest is detailed below:

Cllr Boyes :	Personal
Cllr Burnage:	Prejudicial
Cllr Lock	Personal
Cllr Grigg	Pre – determination
Cllr Partridge	Prejudicial

The Vice Chair – Cllr Giles took the Chair and conducted the review of the plans. It was resolved that the following comments be made to Torridge District Council.

Proposed Cllr Giles Seconded Cllr Jury . All agreed

In respect of Planning Ref 1/0452/2008/FUL , the following comments are made:-

Dolton Parish Council comments on the above application are as follows:-

Please note that 5 Councillors, Cllrs. Lock, Partridge, Grigg, Boyes, Burnage left the meeting at this stage declaring personal, prejudicial and predetermination interests.

- (1) Dolton Parish Council owns neighbouring land and this should be noted.*
- (2) The mix of affordable and rented accommodation was approved and is considered a vital element of the scheme in accordance with the Dolton Housing Needs Survey and its Parish Plan.*
- (3) The Parish Council would not wish to see housing in multi coloured schemes.*
- (4) The car parking areas must be lined and marked appropriately to ensure fair distribution of space.*
- (5) There are concerns regarding vehicular access onto the main road and the Parish Council would wish to be assured that any access design was approved with very high safety in mind.*
- (6) The Parish Council require clarification of the developer's long term and sustainable responsibilities for maintaining and insuring any play equipment that may be placed within the development, and for any grounds maintenance issues arising.*
- (7) On reading the supporting documents it is noted that the Edgefield site os. No. 682 has been previously developed over a number of years. We therefore assume that this is land for further development.*
- (8) The Parish Council approve the landscaping and aesthetic development aspects of the scheme.*

(9) The Section 106 agreement regarding local occupancy should stipulate allocation to Dolton residents first, then neighbouring villages next. The Section 106 agreement should also contain watertight affordable prices in perpetuity.

9.2 permissions granted (5b) : All Councillors having returned to the meeting , Cllr Lock took the chair. It was noted that an application at the East Yard Farm Ashreigney that the Council had previously supported had gained permission.

9.3 refusals advised (5c) – none

9.4 other planning matters (5d) - none

10. UPDATE - DENNIS CROSS PLAYING FIELD

Cllr Jury updated the meeting on issues arising from the recent installation of equipment and the follow up with Sutcliffe Play and the Clerk discussed the recent communications from Zurich regarding play inspections and the need for a daily log book procedure. These and other issues regarding the play equipment maintenance will be the subject of an agenda item in June.

11. UPDATE – PARISH COUNCILLOR RESIGNATIONS

It was resolved that :

1. the contents of the draft letter to the Standards Board be considered by Councillors and following any comments or amendments notified to the Chairman that the letter be sent within 7 days of the meeting.

Proposed Cllr Rolls Seconded Cllr Boyes

12. RURAL HOUSING TRUST MEETING

The Chairman notified the meeting of the Rural Housing trust at Merton would be attended by the Chairman, Cllr Lock and the Vice Chair , Cllr Giles

13. PARISH PLAN UPDATE

Cllr Burnage gave an update from the Parish Plan Working Party and notified the meeting, that the next stage would be to invite representatives from Torridge District Council to a meeting – the date to be agreed..

14. UPDATE ON PARISH COUNCIL PROCEDURES

The Clerk distributed a draft set of Financial procedures for the Councillors to consider at the July meeting. It was agreed to postpone the discussion of the Grants procedures until the June meeting

15. UPDATE – CPRE VILLAGE COMPETITION - postponed until the June meeting

16. TRAFFIC ISSUES - item postponed until the June meeting

17. GROUNDS MAINTENANCE CONTRACT

Councillors were asked to consider areas for grass cutting in the village and notify the Clerk for inclusion into the Specification of Works.

18. PARISH COUNCIL SURGERY

The first surgery had been held in May and an issue that arose was one of dog fouling. The issue to be discussed at the June meeting.

19. CORRESPONDENCE

Councillors considered the correspondence list. The full copy , with the recommended actions is set out below.

Correspondent	Issue	Date rec.	Action
Mrs J Genge	Declaration of Interest	E Mail 6 th April	Holding response by E mail 6 th April Monitoring Officer suggests that the TDC complaints procedure be used if necessary and this was communicated to the meeting.
Mr A Golding	Request by a resident for a <i>Cul De Sac</i> sign for Orchard Gate	Post 14 th April	E mailed DCC Highways with outline of request – received a holding email for a response by 28 th April. E mailed on 4 th May and received a response to say DCC Highways considering request .
Ms C Beedles	Barlands Planning Application – Section 106	E mail 21st April	Holding reply 21 st April and then discussed query with TDC and was advised to ask Ms Beedles to contact them direct. E mailed detailed answer to query on 28 th April
Ms C Beedles	Composition of Parish Plan Review working Party	E mail 21st April	Holding reply 21 st April and then discussed query with Chair and representatives of the working party. E mailed detailed answer to enquiry on 28 th April
Ms C Beedles	Barlands Planning Application – Section 106 / Composition of Parish Plan Review working Party	E mail letter 05 May	Reiterating points from above correspondence – dissatisfied with TDC regarding section 106 issues – dissatisfied with composition of Parish Plan working group . Meeting suggested that no further action can be taken as the contents of the previous reply were comprehensive
Zurich Insurance	Advice on Playground inspections and keeping a daily LOG Book	E Mail 24 April	Council to consider its playground inspection procedures in line with its insurers recommendations.
Susan Briant Evans	Confirming guest attendance at the Annual Parish Meeting on 19 th May	E Mail 25 th April	Responded by email to acknowledge
St Edmunds Parish Church Dolton	Requesting hire of Dennis X Field for 3 rd August 2008 “ Songs of Praise”	Letter 23 rd April	Request to meeting and Councillors recommended a £10 charge

20 MEETINGS ATTENDED - None

21 ANY OTHER BUSINESS

Cllr Boyes asked about the naming of streets within the Parish. The Chairman replied that this was not a responsibility of the Parish Council.

Cllr Lock reported to the meeting that currently and due to lack of staff , the Police service would not be holding local surgeries .

The Chairman closed the public meeting at 9.55pm and asked the public to vacate prior to a Part 2

Public Speakers

Name	Issue
C Beedles	Planning application – the Cllrs viewing arrangements
D O Brien	Congratulations to the elected new Cllrs and the re – elected Chairman and Vice Chair Objection to DRAG “ junk mail” Local Government Association advice and guidance
J Genge	Prejudicial interests
G Madge	Planning consultation with the public
Cllr Burnage (from the floor)	The informal viewing of plans and Code of Conduct
P Gander	Public meeting to view plans Oil pilfering in the village