

DOLTON PARISH COUNCIL

DRAFT

MINUTES OF THE MEETING HELD MONDAY 9TH JANUARY 2012 IN THE VILLAGE HALL AT 7.30 P.M.

Present: Cllr J Lock, Chair, Cllr C.Giles, S Jury, R.Dunn, N Walker, W Byrne, J Rolls, the Clerk and 3 members of the public. There were no apologies.

113(11/12) CO-OPTION

The proposition that Mr Alan Haynes become a member of the Council to fill the vacancy caused by the resignation of Cllr Burnage was made by **Cllr Jury, seconded by Cllr Dunn**, and unanimously agreed. Mr Haynes signed the Declaration of Acceptance of Office and took his place.

114(11/12) MINUTES

The Minutes of the meeting held on 5th December, having been circulated, were signed as being a true and correct record on the **Proposal of Cllr Byrne Seconded by Cllr Giles**.

115(11/12) MATTERS ARISING FROM THE MINUTES

1. Giving of Donations/Grants to individuals for personal projects had been checked with Mrs Lesley Smith of DALC & CCD at the Cllr Training session on 12th December and she had confirmed that this is not within the remit of the Council. Mrs Smith had also confirmed that the Council should check the constitution of the Dolton Youth Group to see the wording of how the Group should be wound up and how remaining funding should be used and if not stipulated said that it should be ring-fenced for 'recreational use/equipment for the youth of the village' and not be used for other purposes.
2. The Clerk said that due to cost TDC would not be replacing the broken litter bin which had been removed from the telegraph pole at the top of Dillons Lane as others are in close proximity (i.e. The Paddocks and The Square).

116(11/12) CORRESPONDENCE

Correspondent	Subject	Action
Malcolm Harris	People's Health Trust –info on funding projects addressing health inequalities across the country. Makes grants of £5000-10,000 to support an improvement in health and well being in local communities	Reading file
DALC	Jan/Feb newsletter	Reading file
Sustainable Gov.	Emailed newsletter	Reading field and emailed
Northern Devon Healthcare NHS Trust	Foundation Trust Application – Consultation. Asking for feedback on consultation questions. Opportunity to have your say and influence the plans to become a NHS Trust. Asking for people to join the Trust	Reading file with booklets for interested Cllr's to keep and to give their own responses
D&D Village Hall	Copy of new Standard Conditions of Hire/ Clerk has signed and returned Application to Hire form	Reading file

Clerks & Council's Direct	January Issue and yearbook (please note the up-coming changes to The Model Code of Conduct in the Yearbook)	Reading File

117(11/12) DECLARATIONS OF INTEREST

Cllr Lock and Cllr Jury declared personal interests in all matters relating to Dolton & Dowland Village Hall, and Cllr Lock declared an interest in Dolton Rangers Football Club

PUBLIC SESSION

The Chairman suspended Standing Orders to invite members of the public to speak

Name	Subject	Response
Mrs Madge	Youth Committee Funds	Cllr Dunn will read through old minutes to check constitution
Mr M Lock	Price advertised for "affordable bungalow" in Aller Rd is not affordable for local people	Ward Cllr to be asked to investigate

118(11/12) FINANCIAL MATTERS

Name	Item	VAT	Total	Cheque No.
Mrs J Sidey	Clerk's expenses £10 home use, £6.36 postage		£16.36	
D&D Village Hall	Hire of Hall – Meeting £10.00; Training £21.00		£31.00	
DALC	Training session £150.00; Travel £18.90; Packs £18.00	£30.00	£216.90	
Mrs S Jury	Training refreshments		£19.11	
SWWater	Qtrly Bill		£30.93	

Proposed the above accounts are paid : Cllr J Rolls Seconded: Cllr A.Haynes

Cheque Signatures: Cllr N Walker and Cllr C.Giles

It was agreed that Cllr Dunn's should become an authorized cheque signatory. Clerk will contact bank .

b). Income - A quarterly balance sheet was circulated. Balance in Curr.Acc. £7,377.52 less above cheques. Balance in Dep Acc. £20,789.59

c).Any other financial matters:

i. Payment of £195.00 notified from DCC for lease to school to end March 2012.

ii. Invoices sent to Beaford PC (£70.94) and Roborough PC (£42.56) for training session. Our costs £113.50. Overall it worked out at £14.1875 per head instead of £25 per head.

iii. A grant application having been received from the Football Club and the Chairman having declared an interest, Cllr Giles took the Chair for this item. The Grant requested is for £1,000 towards the purchase of a specialist mowing machine costing £3,000-3500, (£1,000 has been granted to FC by the Balsdon Trust) which would enable the Football Club to take responsibility for cutting of the pitch to match play standard and thereby saving the Parish Council the cost of that portion of the annual grass cutting bill. On the **Proposal of Cllr Rolls, Seconded by Cllr Walker**, it was agreed, following an in depth debate, that the Clerk is to inform the Football Club that conditional on the Football Club's agreement

that they will assume responsibility for the grass cutting not just during the football season, but for the whole grass growing season for the next two years (the period for which the new Parish Grass Cutting Contract beginning in April 2012 will be set and which will then not include the football field cutting), the Parish Council will grant the requested £1000 at the February Council meeting. Response to be received by 23rd January to allow for any necessary amendment to the new specification for grass cutting before the February Council meeting when the specification must be finalized. To be an Agenda item at February meeting.

119(11/12) PLANNING

1. Applications to consider – 1/1245/2011/FUL – Erection of Timber stable block, Locks Cottage, Dolton, for Mr M Turner – No objections
2. Permissions granted – 1/1005/2011/FUL Internal alterations to The Gardens, South Street;
3. Refusals advised - None

120(11/12) PARISH GROUNDS

1. **Specification for grass cutting/village maintenance contract.** A third draft Specification having been circulated, it was discussed and was unanimously agreed that in order to attract more interest it would be sensible to separate the grass cutting from the cleaning and maintenance sections and invite separate Tenders. In addition, in view of the grant request from the Football Club and subject to their response to the requested conditions, the grass cutting tender may require slight amendment to remove the football pitch cutting element. **Cllr Jury proposed that the new Contracts should specify monthly accounts for payment, not annual. Seconded by Cllr Rolls and agreed.**
2. **Dennis Cross.** The 'new' spring on the gate has broken and Cllr Dunn will return it to the suppliers and request a replacement. The rubbish bin at the Paddocks entrance is full – Clerk will request contractor to deal with this. Cllr Jury has been in touch with Sutcliffe Play regarding a protective barrier assembly for the swings and a visit to see what is required will be arranged.
3. **Football Field.** A meeting has been arranged for 12 January at 12 p.m. with Mr Ian Sorenson of DCC to discuss drainage solutions with members of the Parish Council.

121(11/12) PARISH ACTION PLAN

1. Cllr Dunn had forwarded information on the background to the Vision Group and the Vision Group's involvement in the Housing Survey to Mr Thorp as requested. The Clerk was asked to inform Mr Thorp that the Vision Group will continue through 2012 and hope that he will continue to attend the meetings.
2. Following GM Planning's discussion with Rachel Webdell of TDC Housing regarding the conclusions to the Housing Survey, an updated document has today been received by email and copied to Councillors for them to read before the February meeting, when if accepted by them, it will be published on the Dolton Website.

122(11/12) EMERGENCY PLANNING

Cllr Byrne reported that the Salt/Grit for de-icing had not yet been delivered to the Snow Warden. Clerk will enquire from DCC Highways and complain to TDC Emergency Planning Officer at the lack of co-operation from DCC. The Clerk was asked to write to the School with the request for permission to list it in the Emergency Plan as Emergency Accommodation in the event of a disaster.

123(11/12) MAINTENANCE AND TRAFFIC ISSUES

1. DCC Road Safety Officer has informed the Clerk that 'No Entry' will be painted on the road surfaces , as soon as weather conditions allow, at the bottom of Chapel Street and on Aller Road at the Hectors Close junction to indicate traffic flow direction. Any vehicle seen flouting one-way systems should have registration numbers forwarded to the Police.
2. Clerk was asked to inform Highways of the tree stump and debris of a felled tree at Stafford Hill and also report dangerous trees in the hedge bank.

124(11/12) MEETINGS ATTENDED - None

125(11/12) ANY OTHER BUSINESS

A public meeting will be held on Wednesday, 25th January in the Village Hall at 7.30 p.m. to make arrangements for the Queen Elizabeth II Diamond Jubilee Celebrations in June.

Date of next meeting: Monday 6th February

There being no further business, the Chairman closed the meeting at 9.20 p.m.

Signed.....

Dated.....