

## DOLTON PARISH COUNCIL

DRAFT

### MINUTES OF THE MEETING HELD MONDAY 9<sup>th</sup> May 2011 IN THE VILLAGE HALL IMMEDIATELY FOLLOWING THE ANNUAL GENERAL MEETING.

**Present:** Cllr J Lock, Chairman, Cllrs Burnage, Byrne, Dunn, Giles, Grigg, Jury, Rolls, and Walker, the Clerk and members of the public

The Minutes of the meeting held on 4<sup>th</sup> April 2011, having been circulated, were signed by the Chairman as being a true and correct record subject to the following amendment, on the proposition of Cllr. Burnage, seconded by Cllr. Giles with all in favour.

**“9(11/12) Parish Emergency Planning –** Cllr Byrne gave a verbal update on progress so far and has obtained information on the yellow plastic snow shovels...”

The Chairman welcomed Maria Bailey of GM Planning and invited her to give an analysis of the recently completed Housing Survey. Mrs Bailey said that a 27% response for a village the size of Dolton is very good. 13 households had registered an interest in a specific housing type but it was only possible to get further responses from 7 of those. Of the 7 the need was identified for 2 2-bed open market bungalows, 1 2-bed open market bungalow or house, 1 2-bed shared ownership property, 1 2-bed bungalow rented from a housing association, 1 2-bed house rented from a housing association or a rented live-work unit and 1 3-bed house rented from a housing association. She felt that the way forward now was for the Council to either work with the identified need for 7 units, as listed above, or to undertake further work on establishing if there is more need not yet brought forward by way of perhaps holding a one day drop in session and GM Planning would be happy to assist with this at no charge. There followed a general discussion on the way forward, which included the views of both councillors and the public. It was felt that there is a need to identify suitable land sites and work in a positive way in order to achieve the needs of the community as identified by the survey. The Chairman thanked Mrs Bailey for giving up her time to attend and address the meeting.

#### **22 (11/12) Matters arising from the Minutes.**

The Clerk has not yet received any responses to her letters to DCC on the subjects of erecting a notice board on the paved area by The Paddocks; the state of the tarmac in Barfield Close; or advice on the legal agreement which DCC would require for paving land north and west of the roundabout at Stafford Way for parking. She had contacted Mr Jarroudi about the lateness of issuing posters for events in the Active Villages project but he had only said that he got them out as soon as he had all the arrangements in place. The Clerk had received a verbal complaint that Mr Jarroudi had forgotten to send out the Table-tennis bats and balls with the result that about 20 people who had turned up for the event had to share 2 bats and one ball.

#### **23(11/12) Correspondence**

Correspondent	Subject	Action
Conservation Officer TDC	Will be delighted to give a presentation at Annual Parish Meeting on 23 <sup>rd</sup> May	Acknowledged
Richard Frankham Zurich Insurance	Will endeavour to inform us when next inspection will be carried out in order for a Cllr. to meet him.	Noted
DALC	Requesting nominations for County Committee for 2011-2015	Noted
Western Power Distribution	Invitation to stakeholder workshop on future investment plans followed by luncheon Exeter Rugby Club, Sandy Park 17 <sup>th</sup> May	Noted

D&DVillage Hall	Grant Application	Discuss in Agenda item 5
DALC	Newsletter	In reading file
Zurich Insurance	Renewal due 24 <sup>th</sup> June	Discuss in Agenda item 5
GM Planning	Analysis of Dolton Housing Survey	Discuss in Agenda item 9
Mrs Dawn Madge	Requesting summation by each Cllr. of what they stand for	Noted
Fields in Trust	Newsletter	Reading file
Devon Playing Fields Assoc.	Newsletter	Reading file
SW Allotments Officers Forum	Next meeting on 5 <sup>th</sup> July Plymouth	Circulated by email and reading file
Social Inclusion Officer CCD	Helping rural communities meet the needs of young people	Cllr Burnage has responded.
GT&DLCP	AGM & Meeting 9 <sup>th</sup> June	Circulated and reading file

## 24 (11/12) DECLARATIONS OF INTEREST

Cllrs. Lock, Jury and Dunn declared personal interests in respect of matters relating to the Village Hall. Cllr Dunn declared a personal interest in respect of Zurich Insurance.

## PUBLIC SESSION

The Chairman suspended Standing Orders to invite members of the public to speak.

Name	Subject	Response
Mr G Hutchings	Bus shelter timetable needed	Noted
Mr G Hutchings	Tarmac-ing-thanks to DCC	Noted
Mrs A Coombes	Work in Aller Road	Noted
Mrs D Madge	Disappointed on not hearing from Cllrs of what they stand for	Noted

## 25 (11/12) FINANCE

### a) Accounts to pay

Supplier	Description	VAT	Total	Chq.No
Mrs J Sidey	Home use expenses £10, Stationery £5.46		£15.46	
Village Hall	PC Meeting 4 <sup>th</sup> May		10.00	

**It was Proposed by Cllr Rolls and Seconded by Cllr Burnage that the above accounts be paid. All in favour.**

Cheque signatories: Cllr Giles and Cllr Grigg

b). Income – – Precept 1<sup>st</sup> Instalment 11/12 of £5967.54. paid into current account- Current acc. bal £7592.14 (less 3 cheques amounting to £96. yet to be cleared from last month and also the above cheques to be paid )

c).Any other financial matters:

i. Dep Acc: Balance is £63804.64 as the £60,000 Bond money and interest of £840. is held there until a decision on future use/investment of the £50,000 is made.

ii. Clerk's wages now dealt with by TDC as agreed with HMRC and to be deducted from Precept.

iii. Reed Partridge to be removed as signatory and replaced by Cllr. Walker. Clerk to enquire of the Bank as to procedure for this.

iv. Grant application received from Village Hall Committee requesting assistance to cover shortfall in grant funding of £8750 for replacement roof, electric wiring and suspended ceiling project. The total grant requested had been confirmed by letter from CCD but only part of funding is now

available. Cllrs. Lock, Jury & Dunn, having declared an interest, left the room while the application was discussed.

**It was Proposed by Cllr Burnage, Seconded by Cllr Grigg that the sum of £8750 be granted to the Village Hall with all in favour.**

**26 (11/12) PLANNING**

- a. Applications to consider – none
- b. Permissions granted i).1/0215/2011/FUL Variation of holiday occupancy condition to permit 12 months holiday occupancy Ham Farm Cottages, Ham Farm, Dolton ii)1/0251/2011/FUL Two storey extension and incorporation of adjacent building into living space Meadowland Farm, Dolton
- c. Refusals advised – none
- d. To receive any other planning matters : none

**27(11/12) PARISH GROUNDS**

**i. Dennis Cross** The Clerk has received a response from Zurich regarding her queries to them regarding their comments following the Engineering Inspection stating that their comments regarding signage etc. are only observations and up to the discretion of the Council whereas items in sections a) and b) of the engineering report are defects which must be remedied. The Inspector will inform the Clerk of the date of his next visit by email as requested so that a member of the Council can be present during the inspection.

**ii. Football Field.** Cllr Lock reported that the accessway to the Football Field has been relaid.

**iii War Memorial Garden.** Cllr Jury volunteered to plant the pots

**28(11/12) PARISH ACTION PLAN.**

Cllr Burnage said that having heard from Maria Bailey on the Housing Survey he asked for the Council's views and said that to proceed we need to come up with something tangible. He enquired if the Council supported the work of the Vision Group and wished them to continue for a further year. The consensus was for the Vision Group to continue and Cllr Giles said that she will join. Cllr Burnage reminded everyone that the Vision Group meetings are open to everyone who wishes to attend and dates of meetings will be advertised on the notice board.

**29(11/12) MAINTENANCE AND TRAFFIC ISSUES - To receive updates on local issues.**

- i) Highways. Following the superb resurfacing of the road between the 30 signs on Cleave Hill and Rectory Road the Clerk was asked to write to DCC Highways expressing the Council's thanks.
- ii) Cllr Burnage said that the painted white lines which had never been repainted following resurfacing were where Stafford Road joins Aller Road. Clerk to inform the Traffic Engineer.
- iii) The Clerk has again enquired about the poor state of West Lane and the Trench inspector should inspect within 6 weeks of the date of the complaint.

**30(11/12) MEETINGS ATTENDED.** None

**31(11/12) PRIDE IN OUR VILLAGE**

The working party had worked hard and been very successful in their village clean up. The Clerk was asked to put a notice of thanks to everyone who had helped on the Notice Board

**32 (11/12) ANY OTHER BUSINESS**

Cllr Byrne said that the printing for the Emergency Planning leaflet will cost £88 which will need to be paid at the next meeting. Notice regarding Snow Shovels to go on notice board.

There being no further business the meeting closed at 9.55 p.m.

The date of the Annual Parish Meeting is Monday 23<sup>rd</sup> May at 7.30 p.m. and will be held in the Chapel Schoolroom as the Village Hall will be closed.

Date of the next Parish Council meeting: Monday 6<sup>th</sup> June at 7.30 p.m. in the Chapel Schoolroom.

Signed.....

Dated.....