

## **Dolton Parish Council**

### **Minutes of meeting held Monday 10<sup>th</sup> December 2007 at 7.30pm in the Village Hall , Dolton**

**Present:** Cllr.Lock in the chair, Cllrs. Berkley Sage, Boyes, Burnage, Genge, Giles, Grigg, and Jury. The Clerk ,Mary Harris , 14 members of public

**Apologies:**Cllr Reed Partridge

The minutes of the meeting held 5<sup>th</sup> November 2007, having been duly circulated, were signed by the Chairman as being a true and correct record with three amendments: minute 678 should read Cllr Reed Partridge , not Cllr Boyes; minute 681 should read K Hardy , not K Hall , minute 683 . the typing errors spelling the names of Cllr Berkley Sage and Cllr Boyes were noted

Proposed Cllr Jury Seconded Cllr. Burnage All agreed.

#### ***MATTERS ARISING FROM MINUTES***

**692** Minute 686 referred to the Flag Pole and the subsequent reaction from residents. A petition was delivered to the Council at the meeting and will be the subject of a report to the January 2008 meeting.

#### ***FINANCIAL MATTERS***

**693** Grant requests ( 4 a) The Councillors considered the report outlining 3 grant requests from the Dowland Horticultural Society , the Dolton C of E School and the Dennis Cross Recreation Area and a grant request letter , handed in to the meeting , from Dolton Rangers. Councillors decided:-

- Dowland Horticultural Society – to be considered at the January 2008 meeting
- Dolton C of E School – Bike Rack – Cllr Genge proposed a £150 contribution and Cllr Griggs seconded. An amendment to the proposal was made by Cllr Berkley Sage who proposed a £200 contribution and this was seconded by Cllr Boyes. There were 5 votes for the original proposal and 3 for the amendment. Therefore the original proposal of a £150 grant to the Dolton C of E School in respect of a contribution to the Bike rack was carried.
- Dennis Cross Recreation Area - contribution towards the costs of a Youth Shelter. After discussion regarding the current Dennis Cross budget ,it was proposed that the balance of this fund be utilized towards the costs of a youth shelter. This balance to act as match funding in respect of external grant applications to be made by both Cllr Jury and the Clerk to the Council.
- Dolton Rangers – to be considered at the January 2008 meeting

It was proposed that a sum of money be allocated towards the apportionment of grants to voluntary and community organisations for the financial year 2008/09 . Cllr Berkley Sage proposed a £450 budget and Cllr Jury seconded. All agreed.

The Clerk will publish a reminder to local organisations that grants may be available and that application letters should be received by the end of December 2007

The Clerk is to investigate with the monitoring officer regarding dispensation for Councillors as and when grant applications are discussed at meetings.

2008/09 Precept (4b) Cllr J Lock ( Chairman ) proposed that the precept be set at 5% above the 2007/08 precept of £11575 and that application to Torridge District Council for the 2008/09 Dolton Parish be made for £12,145  
Cllr Burnage seconded. All agreed.

Accounts to pay ( 4c) The Clerk presented the following accounts for payment

- |                                       |         |
|---------------------------------------|---------|
| • K Hardy ( wages )                   | £110.40 |
| • M Harris ( wages and expenses )     | £411.48 |
| • Village hall rent                   | £ 21.90 |
| • Cllr Burnage ( newsletter expenses) | £ 44.00 |

Cllr J Genge proposed that accounts be paid and Cllr Giles seconded. All agreed.

Any other financial matters ( 4d) The Nationwide bond certificate has yet to be returned. The Clerk actioned the request in early November to change the names from Cllr Lock and Giles to Dolton Parish Council but no reply as yet.

## ***PLANNING***

**694** Applications to consider ( 5a) None

Permissions granted ( 5b)

- *Mr Mrs E Stratton of Addisfords Cottage **FUL and LBC** construction of underground earth sheltered garage , garden store & small exercise pool*
- *Courtney/Phillips Stafford Way , single extension **FUL***

Refusals advised ( 5c) None

Any other planning matters ( 5d) Adjoining Parish notices in reading file

## ***REVIEW OF PARISH PLAN***

**695** The Clerk had approached both the CCD ( Community Council of Devon ) and the Torridge District Council ( TDC ) Community Planning teams to seek attendance an/or advice at the next Parish Plan review meeting. The CCD provides an instructive tool kit which the Clerk has requested hard copy and a representative from TDC was in attendance at the meeting in order to arrange a meeting date.

It was requested that the Clerk forward information to Devon Health Authority regarding the outcomes of the public consultation responses undertaken at the time of the Parish Plan plus a copy of the Health section of the Plan.

## ***DENNIS CROSS PLAYING FIELD***

**696** Cllr Jury reported that the majority of the play equipment would be installed by the end of December 2007.

Cllr Jury requested that the date for the formal opening of the play area be set for Saturday February 16<sup>th</sup> 2008 at 2.30pm and that the leader of Torridge District Council, Councillor James Morrish, be asked to perform the Opening Ceremony.

Cllr Boyes wished to place on record the hard work and achievements by Cllr Jury in leading on this project.

## ***ALLOCATION POLICY***

**697** Cllr Genge presented her report on the Torridge District Council's Housing Allocation Policy. There was some discussion and a request that the Clerk inform the appropriate housing officer at TDC of the contents of the report and request a response. Cllr Genge proposed and Cllr Berkely Sage seconded. All agreed.

## ***REPORT ON DOLTON PARISH MINUTES***

**698** A member of public had presented a letter at the meeting of November 5<sup>th</sup> 2007 regarding the administration and meeting processes of the Parish Council. The Clerk presented a report regarding the contents of a letter, with a recommendation that some of the ideas proposed be considered. There was a proposal from Cllr Burnage that the processes and the timescales for presenting Council business, the minutes and agendas to both the public, the web site and the public remain exactly as conducted in previous years. Cllr Jury seconded. There were 5 votes for the proposal and 3 against. The proposal was carried. Cllr Genge asked to place on record that the Council would need improved methods of public communication should the Council begin to work towards Quality Council status.

## ***699 CORRESPONDENCE***

- The reading files had contained the majority of correspondence received by the Clerk and several files had been circulated that month due to the volume received and the need to ensure that Cllrs could be informed prior to the December meeting of any urgent consultation matters. The reading file circulation was discussed and it was agreed that Cllrs should circulate within 3 to 4 days
- A copy of an e-mail from Cllr Boyes regarding his responses to the Rmc1 waste recycling plan was received. This will be circulated to all Cllrs.
- A copy of an e-mail from Cllr Genge to Maria Bailey, Community Planning TDC was received. A copy of the letter will be supplied to all Cllrs.

## ***700 ANY OTHER BUSINESS***

- Cllr Burnage requested that an item be placed on the January 2008 agenda – Titled “ Agenda “

- Cllr Genge sought guidance regarding Clause 12 of the Council's standing orders and the Clerk will work with the Councillor to approach the most suitable authority and receive clarification and guidance as appropriate
- Councillors discussed the issue of blocked drains and asked the Clerk to report several such drains in areas ; Brook Rd ; Butlin Road ; Rectory Road , Hillier Road , Allam Rd ( ???)
- Cllr Giles requested that the Clerk contact the Community Police officer with regard to traffic issues in the village.

**701 DATE OF NEXT MEETING    January 7<sup>th</sup> 2008**

Signed.....Chairman.....dated

Dolton Parish Council meeting of 10<sup>th</sup> December 2007

Contributors to the Public session

.....???? Village Hall grant – need to consider shortfall