

DOLTON PARISH COUNCIL

Minutes of meeting held Monday **January 12th 2009** in the Village Hall @ 7.00pm

Present: Cllr J Lock (Chairman) Cllr C Giles (Vice-Chair) Cllrs Boyes , Burnage, Byrne, Rolls Partridge, the Clerk, 5 members of public

Apologies: Cllrs Grigg and Jury

The minutes of the meeting held December 8th 2008 having been duly circulated were signed by the Chairman as being a true and correct record.

Proposed: Cllr Burnage

Seconded: Cllr Giles

All agreed

102 (08/09) Matters Arising

Cllr Boyes requested that North Area Highways be contacted again regarding the disappearance of a Turning Bay sign at Barfield Close.

103/ (08/09) Declarations of Interest

Personal interests as defined by the Council's Code of Conduct for Councillors :

Cllrs Lock ,Rolls : Agenda item 5(a) Woodtown Planning Application

Cllr Burnage : Agenda item 5(d) *Playing Field Access and Drainage* Advisory group.

PUBLIC SESSION

The Chairman closed the meeting to invite members of the Public to raise questions.

G Hutchins

Condition of Flag

104/ (08/09) FINANCIAL MATTERS

a) Accounts to Pay - the Clerk presented the following accounts for agreement to pay:

Supplier	Description	VAT	£
K Hardy	Caretaker wages		95.0
K Jury	Supply Caretaker & Maintenance work		24
M Harris	Clerk £321.60 Expenses £27.61		349.21
D& D Village Hall	December Hire		7.0
South West Water	Water & sewerage		32.78

Proposed Cllr Rolls

Seconded Cllr Lock

All agreed

Cheques were signed by Cllrs Giles and Partridge

b) Invoices – Paid in by BACS to the NatWest account : VAT return of £1445.67

c) Other Financial matters –

It was resolved to add the Clerk as an additional signatory to the NatWest Current Account

Proposed Cllr Byrne

Seconded Cllr Rolls

All agreed

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105 (08/09) *PLANNING MATTERS*

a) Applications for consideration : 1/ 0019 / 2009 / LBC North Woodtown
Cllrs Rolls and Lock had previously declared a personal interest and left the meeting :
Cllr Giles took the Chair.

It was resolved to forward the following comments to Torridge District Council :
“ *Approved* “

Proposed Cllr Boyes **Seconded Cllr Partridge** **All agreed**
Cllrs Lock and Rolls returned to the meeting and Cllr Lock returned to the Chair

b) Permissions granted : 1/1158/2008 / FUL Disabled Access - Dolton & Dowland Village Hall

c) Refusals : none

d) Formation of a *Playing Field Access and Drainage* advisory group :
Cllr Burnage left the room having previously declared a personal interest. The Chairman then called for volunteers to form an advisory group.

It was resolved that Cllrs Lock, Boyes and Partridge form the *Playing Field Access and Drainage* advisory group

Proposed Cllr Giles **Seconded Cllr Byrne** **All agreed**
Cllr Burnage returned to the meeting

e) Any other planning matters : none

106 (08/09) **Dennis Cross Playing Field**

No report

107 (08/09) **Parish Plan Review**

The return of information regarding the Strategic Directions (Actions statements from the 2004 Parish Plan) was extended for a further two weeks to allow members to return their forms to the Clerk. Cllr Burnage stressed the importance of a response from all Cllrs in aiding the initial research process. This emphasis was fully supported. The January Parish Council newsletter had a strong editorial focus on the Parish Plan Review in order to engage and inform the community and a proposed date of February 16th was set for the Stakeholder Workshop Supper. All Councillors would be invited to attend.

108/ (08/09) **Parish Council surgery dates**

The Chairman suggested that he contact the Village Hall caretaker with a list of surgery dates and the Clerk was asked to write to the Village Hall committee with a request that the hall be opened in advance of meetings and the heating (in winter) be activated.

Cllrs Boyes and Byrne would be in attendance at the next surgery on Monday February 16th.

109 (08/09) **Parish Maintenance and Traffic issues**

The Clerk had submitted the following maintenance issue reports to the relevant authorities since the December meeting , and was awaiting replies which had been delayed during the local authority Christmas and New year closure. :

- Drainage problems - Aller Rd and Barlands Way near to " London House"
- Potholes on Chapel and Tuckley Road
- Stafford Rd - the 30mph sign still not fully installed
- Timing of the streetlights in the village –

A speed check for the village had arrived from Devon CC but the report referred to a speed test in July 2008 and not the December 2008 check. There was no recollection of a speed test in Dolton during the Christmas period in December 2008 but the Clerk would request the correct report.

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A request for audit information on Bus Stops had arrived from Devon CC and the Clerk asked for information from members present prior to completing the request.

110 (08/09) Parish Newsletter

Cllr Burnage presented the draft newsletter for comment . The editorial was well received by members and any amendments were to be sent to the Chairman or Vice Chair for approval by himself and the before the final print run.

111 (08/09) Correspondence

- Councillor Allowances - Torridge District Council . To be the subject of a report in February
- Allotment provision – Clerk to advise all 6 interested residents to request in writing

All other correspondence received was placed in the reading file

- Schedules of Planning Applications in adjoining parishes
- DAPC Newsletter
- NALC Pay Award
- Unitary Proposal leaflet
- Devon CC newsletter
- Communities in Control booklet

112 (08/09) Meetings attended - None

113 (08/09) Any other business

Cllr Boyes reported that a letter from the Air Ambulance (Paul Shaddick) would be sent to the Chairman regarding “ call out “ procedures and advice following issues around a recent “shout”. This would be reported to a future meeting.

The next 2 Parish Council meeting dates were set at February 2nd ,March 2nd

The April 6th meeting was brought forward to March 30th providing the Hall was available.

The Chairman thanked those members of the public present for their attendance and closed the meeting at 8.20pm.

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Signed.....Chairman.....dated