

## **Minutes of Council meeting held Monday 14<sup>th</sup> May 2007 immediately after the AGM**

**Present:** Cllr.Lock in the chair, Cllrs. Boyes, Partridge, Burnage, Berkley-Sage, Grigg  
Giles, Genge and Jury. The Clerk Mrs.R.Lock 38 members of the public  
**Apologies:** None

The minutes of the meetings held 2<sup>nd</sup> April and 18<sup>th</sup> April 2007, having been duly circulated were signed by the Chairman as being a true and correct record. All agreed.

### ***MATTERS ARISING FROM MINUTES 2<sup>nd</sup> APRIL***

445. TDC Housing Dept (min.406 refers) letter and housing form now received by Mr.Glover

446. Hectors Close (min.411 refers) The chairman of Dowland Parish Committee had reported to the Clerk that the Village Hall Committee should be writing to him enquiring about funding, not the Parish Council.

448. Annual Parish meeting (min.414 refers) Clerk confirmed that Mrs.Lesley Smith of DAPC would attend this meeting. This would not be treated as a training session and she would still expect new councillors to attend training sessions. She had requested some ideas of “bullet points” for discussion. Clerk handed to councillors agendas for Parish Meeting.

449. Rubbish Chapple Cross (min.437 refers) Cllrs.Grigg and Berkley-Sage reported that a bag of rubbish had been dumped today ie. Monday 14<sup>th</sup> May. They will ascertain a name and inform the Clerk.

450. Arden House (min.438b refers) Mr.Nimmo reported that building work had ceased on the conservatory and he was awaiting clarification from TDC as to the way forward.

### ***MATTERS ARISING FROM MINUTES 18<sup>th</sup> April***

451. There were none.

### ***FINANCIAL MATTERS***

452. The Clerk presented the following accounts for payment:-

a) K.Hardy	wages	£107.00
b) DAPC	postage on books	£ 4.25
c) Village Hall	hire	£ 18.15
d) Mrs.S.Richards	War memorial plants	£ 26.13

Proposed Cllr.Giles seconded Cllr.Partridge that the above accounts be paid and Cllrs. Jury and Lock signed the cheques.

453. Receipts received from all organisations in respect of grants.

454. Village Green – Cllrs.Berkley-Sage, Giles and Jury ordered copies of Village Green at a cost of £6.50 per annum.

455. Councillors wishing to sign council cheques were asked by the Clerk to take personally into any branch of Nat.West. a form of id. plus a utility bill. Clerk to obtain form for signature by councillors.

### ***PLANNING MATTERS***

456. Adjoining parish notices in reading file.

457. Applications to consider:-

a) Mr.Mrs.B.Searle                                      Youldons                      single storey front extension

(Cllr.Lock declared an interest – relative – and left the room)

Council had no objections to this application.

b) Mrs.G.Crisp    Cartlinhay                      conv.of garage to sitting room with roof lights.

Council had no objections to this application and were pleased to note their comment on the position of the window had been noted, and the new pitch of roof is now more in keeping.

c) Mr.Mrs.Jenner Parsons                              I Hackwills                      removal of conv. & erection of single storey extension.

Council made the following comments:-

- i) should be a listed building application to consider at the same time , the property being a Grade 2 listed building
- ii) the access at the rear of the property for neighbours must be retained.
- iii) has the adjoining owner been notified of this application?
- iv) Parish Council note that the footprint for the extension appears to be considerably larger than the existing conservatory, and not as stated on the application “similar to the footprint”
- v) the property is in a conservation area.

458. Permissions granted:-

a) Dolton Parish Council                              Village Hall                      new doors and windows

459. Refusals advised:                                      None

460. There were no further planning matters

### ***CODE OF CONDUCT/TRAINING FOR NEW COUNCILLORS***

461. Parish Council will have to adopt the revised code by October 2007. After that time members of Councils that have not adopted the revised code will be automatically covered by it.

462. TDC will be providing training for the new code shortly.

463. Clerk highlighted two new options for Parish Councils:-

a) have regard to advice from Monitoring Officers and Financial Officers and give reasons for all decisions.

b) members can attend meetings where they have prejudicial interests in order to make representations/answer questions – and then withdraw from the meeting.

Council discussed these two points and felt that both were improvements but b) should not be abused and be closely monitored. Resolved that the adoption of the revised code of conduct be an agenda item next meeting.

464. Training - Cllrs.Boyes and Burnage would attend a day on 11<sup>th</sup> June in Bideford and Cllr.Genge may attend on 21<sup>st</sup> June in Newton Abbot. Clerk to arrange. Resolved that cost per delegate of £45 be split 50/50 between council and councillors.

### ***DESIGN STATEMENT***

465. Council resolved that a review of the Parish Plan may be a better way forward

initially – to be an agenda item next meeting.

### ***FOOTBALL FIELD***

466. Chairman reported that Football Club had grass seeded parts of the pitch and carried out ancilliary work.

### ***DENNIS CROSS***

467. Cllr.Jury reported as follows:-

- a) a final layer of tarmac to be layed Wed.16<sup>th</sup> June weather permitting.
- b) should the insurance company be informed of completed work?
- c) resolved that Cllr.Jury proceed with the second phase of the work ie. grants for new play equipment.

### ***CALOR GAS VILLAGE OF THE YEAR COMPETITION***

468. Resolved not to enter this year.

### ***TOILETS THE SQUARE***

469. Chairman reported that toilets had been cleaned and painted by Mr.Graham Hutchings. Council thanked Mr.Hutchings for his work.

### ***RESIGNATION OF THE CLERK***

470. Clerk read her letter of resignation giving the necessary three months notice. Resolved that advert for new clerk be placed on noticeboard, Dolton & Dowland Diary, Parish Council website and in the NDJ. Councillors expressed their thanks to the Clerk for all her hard work for the Council.

### ***MEETINGS ATTENDED BY COUNCILLORS***

471. None

### ***DATE OF NEXT MEETING***

472. Owing to holidays, the Clerk requested a date change for the June meeting. Resolved that meeting be held 18<sup>th</sup> June 7.30pm.

### ***CORRESPONDENCE***

473. City of Exeter Lord Mayor – council's unitary ideas in reading file.

474. TDC Small Businesses in Rural Areas – TDC with other partners are to form North Devon Plus. Resolved that Parish Council support this initiative and Clerk draw up list of small businesses in the parish.

475. St.Edmunds Church – request to hire Dennis Cross field for open air songs of praise 18<sup>th</sup> July. Resolved to grant request.

476. Youth Committee – request to hire football field 16<sup>th</sup> June for junior 5-a-side tournament creating gap in hedge as walkway from additional car parking into the field from Edgefield, to be reinstated after event. Resolved to grant request.

477. Chulmleigh Community College – will attend future Parish Council meeting to give presentation on involvement in local communities.

478. PCSO Sandra Brown via.e.mail gave crime figures for the year for Dolton. Council found these figures and types of crime to be a concern. Resolved that Clerk clarify the information and request that PCSO Brown attend a meeting shortly.

**ANY OTHER BUSINESS**

479. Cllr.Lock:-

- a) Hectors Close – reported that vehicles leaving Hectors Close, because there is no “one way sign” visible, turn right. Clerk to write to Highways.
- b) Public enquiry into Winbeg will be held in November this year in Bideford
- c) The Retreat – owner had reported a sewage leak in his property that concerned three properties, his own, Hilltop and the football field and he was looking for a three way split of costs. Clerk to check insurance. Agenda item next meeting.

480. Cllr.Boyes – agenda item next meeting – proposed footpath Barlands Way into Aller Road.

481. Cllr.Partridge – agenda item next meeting – traffic control Rectory Road.

482. Cllr.Burnage – agenda items for next meeting:-

- i) housing referendum
- ii) play elements ie.Dennis Cross, skateboard and muga areas
- iii) public sessions guidelines
- iv) full details of refurbishment of village hall

483. Cllr.Grigg – road gutters blocked along Stafford Way

484. Cllr.Berkley-Sage – public still complaining they cannot hear councillors talk during meetings. Village Hall Committee to be asked about the current sound system being used.

485. Cllr.Giles – Stafford Road 30mph sign should be moved back beyond Stafford Way walk through. DCC Highways to be contacted.

486. Cllr.Genge – agenda item next meeting – Parish Plan Review

487. Cllr. Jury – rubbish at recycling centre appalling. TDC to be contacted.

488. Date of next meeting 18<sup>th</sup> June 2007.

There being no further business, the Chairman thanked those present for their attendance and closed the meeting at 9.40pm.

Signed.....chairman.....dated