

DOLTON PARISH COUNCIL

Draft Minutes of meeting held Monday, March 29th 2010 in the Village Hall @ 7.30pm

Present: Cllrs Lock, (Chair) Giles (Vice Chair), Burnage, Grigg, Rolls, Byrne and Jury,
Clerk – Jeanette Sidey and 3 members of public.

Apologies: Cllrs Boyes and Partridge

The minutes of the meeting held on March 1st 2010 having been duly circulated, were signed by Cllr Lock (Chair at the meeting) as being a true and correct record.

Proposed: Cllr Giles

Seconded: Cllr Jury

All Agreed

112 (09/10) MATTERS ARISING FROM MINUTES:

Cllr Burnage enquired if a letter had been sent to TDC regarding a S106 for the Parish Council regarding the Edgefield Skateboard site. The Clerk reported that only an acknowledgement to Mr Madge's letter had been copied to TDC. The Clerk was asked to write to TDC requesting a S106.

The Clerk was asked to write a follow up letter to Maria Bailey requesting progress following her promise to investigate the circumstances relating to the development of land off Barlands Way and the siting of the footpath.

113 (09/10) CORRESPONDENCE:

Correspondent	Subject	Action
Mr & Mrs Madge	Edgefield – Cannot provide the land required for Skate area, part ref.OS8183. Delete area from PP for MUGA.	Noted
TDC	Acknowledgement of response to NDC & TDC Joint Core Strategy	In reading file
Gt Torrington Town Council	Gt.Torrington's response to NDC & TDC Joint Core Strategy for Information of Parish Councils	In reading file
DAPC	Newsletter	In reading file
Torrington Local Community Partnership	Minutes of meeting of 25 th February	In reading file
TDC	Revised Gypsy and Travellers Pitch Allocations Policy Requesting comments to be forwarded by 23 rd April	In reading file. Comments to Clerk before 22 nd April

114 (09/10) DECLARATIONS OF INTEREST – none

PUBLIC SESSION

The Chairman closed the meeting to invite members of the Public to speak.

Name	Subject	Action
Mr G Hutchings	Requested lowering of flag to half mast for funeral	Agreed

115(09/10) FINANCE:

Accounts to Pay - the Clerk presented the following accounts for agreement to pay:

Supplier	Description	VAT	£	Chq.No
J Sidey	Clerk salary & £10 home office, + expenses £21.83		298.71	430
SWW	Water & Sewerage 16/12/09-11/03/10 (Water £16.04 Sewerage £19.60)		35.64	431
D D Village Hall	Feb 1 st & 4 th /March 1 st and 29 th		52.00	432
K Hardy	Caretaker wages 91.68 + expenses £4.09		95.77	433
Simmons Services	Grasscutting + 8 cuts +footballfld extra cuts		1000.00	434
Royal Oak	Annual payment for Public use of Toilet in Square		95.65	435
D.A.P.C.	Updated 'Standing Orders for Local Councils'		25.00	437
Zurich	Renewal Policy EI 122004-7657		340.77	438
C.Burnage	Printing costs for March 'Village Life' Newsletter		51.60	439

The Clerk was requested to ask Simmons Services to give greater detail on number of cuts undertaken at Dennis Cross and the Football Field.

Proposed: Cllr Byrne Seconded: Cllr Rolls - All Agreed Cheque signatures Cllrs Giles and Grigg

b) Invoices – The annual invoice to Dolton Rangers is due. The Clerk requested guidance as to the correct amount to invoice in view of the protracted water leak early in the year and high costs billed by SWW. After discussion it was resolved that £250 be deducted from the total paid by the Parish and Dolton Rangers be billed for 75% of the remainder as normal.

Proposed: Cllr Burnage Seconded: Cllr Byrne All agreed

c) Any other financial matters:

c.1) NatWest Bank's form to change address from the old to the new Clerk was signed by Cllr.Lock and Cllr Giles on the proposal of Cllr Jury seconded by Cllr Rolls. Agreed

c.2) Nationwide Bond update. Withdrawn £60,000 plus interest of £1,576.65 which is in a holding account with NatWest awaiting completion of paperwork to take out a Community Bond. It was resolved that £60,000 is invested in a Community Bond and £1,576.65 interest is transferred to the Reserve Account.

Proposed: Cllr Grigg Seconded: Cllr Byrne. All agreed.

c.3) The Clerk informed the Council that the Vision Group expenses to date amounted to £199.42 which included 2 hire charges for use of Village Hall.

c4) As the Clerk has not yet received any bank statements it has not been possible to give an exact financial report for the year end. However, by deducting cheques written to date from the last Statement held, the current account has a balance of £10,363.87 and the reserve account has a balance of £3,968.40 with interest for December and March yet to be added.

116 (09/10) PLANNING:

- a) **Applications considered:** 1/0153/2010/FUL Alterations to Garage – London House, Fore Street- no objections but conservation area considerations should be taken into account.
- b) **Permissions granted:** none
- c) **Refusals advised:** 1/0065/2010/COU Cafe/Bistro application withdrawn
- d) **Any other Planning Issues:** MUGA Application. Having met with the Planning Dept. Cllrs Lock and Burnage reported that due to changes in the planning system only full planning applications can be granted extensions. As the MUGA application was for Change of Use it could not be extended. A fresh application would have to be made with better plans at a later date when the project is ready to proceed.

117 (09/10) PARISH GROUNDS

- 1) War Memorial Garden – Cllr Byrne reported that currently the pots remained on site, 2 trees had gone but due to inclement weather it was not possible to do much more until the weather improved.
- 2) Cllr Burnage has been booked in to attend the Play it Safe course on Playground Inspections on 28th April at Ipplepen Village Hall and will take the RP11 Certification in order to be able to carry out the weekly inspections of the play equipment at Dennis Cross. Clerk to inquire about a CRB check for Cllr Burnage.
- 3) Tender for a new Parish Maintenance Contract. The details for the Tender advertisement were discussed, revised and agreed. The Clerk was instructed to place the advertisement in the NDJ, ND Gazette, DAPC, Dolton Website and Noticeboard and Devon CC First Stop inviting tenders in time for consideration at the May meeting.

118 (09/10) PARISH ACTION PLAN:

Cllr Burnage reported that the Dolton Vision Group had had two extra meetings since his last report. A Dolton Vision Open Day is planned for Saturday 24th April, in the Village Hall to show people what it is all about, to inform and try to engage people in what the Vision Group is doing. There will be free refreshments, and a model of the village. A special WII Night is planned for Children on Friday 23rd April in the Village Hall to try to generate interest. Cllr. Burnage then spoke about the community led planning process the need for a wider ranging housing needs survey and suggested Mr John Scott could be invited to speak at the AGM on this subject. Cllr Lock will contact Mr Scott to invite him to attend the AGM.

119 (09/10) PRIDE IN OUR VILLAGE

Cllr Jury said that as soon as the weather is dry enough for the ground to take the necessary machinery the failed wooden play ground equipment would be removed from Dennis Cross. A Village clean-up is planned for Saturday 10th April. The Clerk was asked to produce suitable notices requesting volunteers, with tools to meet at The Paddocks at 10 a.m. to assist.

120(09/10) HIGHWAYS, TRAFFIC & MAINTENANCE

The Clerk was asked to report to TDC that a litter bin is missing in Aller Road, and to chase up the matter of a salt bin for Orchard Gate and also request one for The Paddocks. A large pothole at the entrance to Hectors Close and broken Hydrants at the junction of Rectory Road/Barfield Road and Aller Road/Stafford Way to be reported to SWW. The Parish Noticeboard needs repair and Cllr Lock will ask Mr J McKenzie to attend to this. The lengthsman has visited Dolton but it is not known what work was undertaken other than a failed attempt to clear a blocked drain by the sewage works. The sign on the gate to the Parish Football Field needs replacing, Cllr Lock will obtain a replacement.

121(09/10) MEETINGS ATTENDED

Cllrs Jury, Burnage and Lock had attended Area Advisory meeting and subjects discussed were Potholes, self-help (salting roads/paths without fear of being sued), emergency planning, and housing needs surveys. Cllr Burnage has also attended an informative Devon Reinvestment Service's workshop in Exeter that explained the basic workings of their spreadsheet which estimates the costs involved in constructing and running Community buildings, facilities and amenities.

122 (09/10) ANY OTHER BUSINESS

Cllr Burnage said the Newsletter will be ready for delivery by the end of this week.

There being no further business, the meeting was closed at 9.30 p.m.

Signed.....

Dated.....