

## Minutes of the Village Hall Committee Meeting Held 13<sup>th</sup> June 2007 7.30pm in the Village Hall

Robin Boyes	Dolton Youth Committee: Chairman	<a href="mailto:jeanierobin@gmail.com">jeanierobin@gmail.com</a>	804300
Gavin Keil	Secretary		(07742) 802623
Pauline Wooddisse	Treasurer: Dolton Amateur Dramatics Society	<a href="mailto:p.wooddisse@btinternet.com">p.wooddisse@btinternet.com</a>	804231
Roger Dunn	Co-opted member	<a href="mailto:roger517dunn@btinternet.com">roger517dunn@btinternet.com</a>	804608
Angela Chivers	Elected Member	<a href="mailto:chiversam@hotmail.com">chiversam@hotmail.com</a>	804582
Hayley Collins	Dolton Youth Committee		
Rose Lock	Carnival Committee	<a href="mailto:ra.lock@btconnect.com">ra.lock@btconnect.com</a>	804254
John Lock	Dolton Parish Council	<a href="mailto:ra.lock@btconnect.com">ra.lock@btconnect.com</a>	804254
Sue Jury	Dolton Parish Council	<a href="mailto:enquiries@devon-blacksmiths-forge.co.uk">enquiries@devon-blacksmiths-forge.co.uk</a>	804510
Shirley McCulloch	Dolton Pre- school	<a href="mailto:lewmoor.farm@hotmail.com">lewmoor.farm@hotmail.com</a> (01837)	810554
Clive Burnage	Dolton Rangers Football Club	<a href="mailto:clive@doltonrangers.fsnet.co.uk">clive@doltonrangers.fsnet.co.uk</a>	804534
Nick Wood	St Edmunds PCC	<a href="mailto:nw.devon@virgin.net">nw.devon@virgin.net</a>	804256
Tom Jones	Horticultural Society		804548
Stan Briggs	Dowland Parish Committee	<a href="mailto:stanbhdm@dircon.co.uk">stanbhdm@dircon.co.uk</a>	804220

### 1) APOLOGIES

R.DUNN,  
S.JURY

### 2) Confirmation of R. Boyes as Chairman & co-option of new members

COMMITTEE TITLE	NAME	PROPOSED	SECONDED	IN FAVOUR
CHAIRMAN	R. Boyes	P. Wooddisse	J. Lock	All
MEMBER	G. Keil	R. Lock	H. Collins	All
SECRETARY	G. Keil	R. Boyes	J. Lock	All
MEMBER	R. Dunn			All

### 3) MINUTES

The Minutes of the last meeting 28<sup>th</sup> March 2007 were signed & verified by the exiting chair N. Wood as being a true & correct record.

#### Committee Members sign minute book.

Committee members all signed the declaration in the minute book to show willingness to act as trustees for the charity.

### 4) Matters Arising not covered elsewhere on the agenda

#### a) Replacing Flat Roof

2 Estimates had been received	Pearson Construction	£597.44 + VAT
	Weston Flat Roofing	£622.00 + VAT

After discussion Weston Flat Roofing due to their specialisation was proposed by N. Wood, 2<sup>nd</sup> C. Burnage vote taken all in favour.

#### b) FLU PIPE IN BOILER ROOM

R. Boyes to action.

#### c) WINDOWS

6 Estimates had been received 3 UPVC construction & 3 Aluminium

construction

It was decided that Aluminium windows would be better.

All including VAT, Materials & Labour

Pearson Construction	£27,831
Paine Windows	£19,129
Team Windows	£20,217

After discussion Team Windows due to them being flexible around general Village Hall proceedings, also as they were the only one to include winding gear. was proposed by A.Chivers, 2<sup>nd</sup> S.McCulloch vote taken all in favour.

**d) Village Hall membership of CCD has been renewed.**

**e) Village Hall Sign**

After discussion it was agreed that the new owners of Honeysuckle Cottage should be contacted for their permission to erect the sign.

R.Boyes to action.

**f) Rockets Grant**

R. Lock to action.

**g) Hiring Equipment**

Proposal that local charitable organisations had free usage of equipment & that private & commercial users had to pay, all breakages to be paid for. Cost to be decided.

Proposed by S. McCulloch, 2<sup>nd</sup> R. Lock vote taken all in favour.

**5) TREASURERS REPORT and other financial matters**

**a) Examination of accounts**

Tony Sturgeon & Lucy Deasy as independent & qualified parties were proposed S. McCulloch, 2<sup>nd</sup> R. Lock.

G. Keil to action (as Gavin is not able to continue Pauline is to be given contact).

**b)**

	<u>May 2007</u>	<u>Balance</u>	<u>Income</u>	<u>Expenditure</u>
Current account		£1,285.89		
Savings account		£2,914.65		
Restoration Fund		£6267.20		
Cash-in-hand		£247.67		
Soup Fund		£134.30		
Transactions since last meeting	Income	Coffee Mornings X 9	£465.35	
		Outstanding accounts	£0.00	
		Still to come in this month	£147.80	
		Easter Fair (see below)	£437.29	
		Fashion Show (see below)	£271.81	
	Payments	Caretaker		£400.00
		OJ Williams (oil)		£349.18

	AON (insurance)	£1033.85
Fire extinguisher check	West of England Fire Protection	£39.19
Black bags & cleaning equip	Bowden's Cleaning Services	£34.83
	Caretaker (for new vacuum cleaner)	£89.99

Donation from the Ladies Indulgence Evening 144 wine glasses and £665.94 (put into Restoration Fund)

Takings		Expenses		Balance
Tables	£84.00			£84.00
Tombola	£62.40			£62.40
Raffle	£127.00			£127.00
Refreshments	£172.69	Refreshments	£34.50	£138.19
Sweet Stall	£28.10			£28.10
Sweets in Jar	£18.60			£18.60
Potty Ping-Pong	£29.00			£29.00
				£487.29

Easter Fair 31<sup>st</sup> March

Takings		Expenses		Balance
Tickets	£207.00	Free wine	£29.50	£177.50
Bar	£89.05	Cost of Wine	£74.93	£14.12
Raffle	£42.00			£42.00
Commission on Clothes	£38.19			£38.19
				£271.81

Fashion Show 2<sup>nd</sup> June

### c) Caretakers Wages

Caretaker M. Stubbings had requested a pay increase of £50 per month, as there had not been an increase since he had started (over 3 years previous) this was declined.

An increase of £20 per month was proposed by R. Lock 2<sup>nd</sup> NONE vote NONE

An increase of £25 per month was proposed by A. Chivers 2<sup>nd</sup> C. Burnage vote taken all in favour.

### 6) Fundraising

Charity cricket match men Vs Ladies on Football Field BBQ discussed  
Proposed P. Wooddisse, 2nd R. Lock.

40th Birthday, non fiscal.

Strawberry Teas, Pauline and Angela to do.

### 7) Any Other Business

Work party proposed painting toilets, Clive to check state then date to be confirmed.

R. Dunn to be asked re. electrical check.

C. Burnage reported he had mended the cistern in the gents.

Calendar of events for year (to prevent clashes with other organisations).

Nicholas Wood flagged up the issue of charges for the hire of the VH

**8) Date of next meeting**

27/06/07 at 7:30pm in the village hall.

Meeting closed 9:25pm.