

**DOLTON & DOWLAND
VILLAGE HALL COMMITTEE
Registered Charity No. 300816**

**Minutes of a Meeting held
Wednesday, 23 March 2005**

Present:	Richard Currie (Acting Chairman)	Pauline Wooddisse	Treasurer
	Vivien Cotter Secretary	Sally Berkley Sage	
	Angela Chivers	Roger Dunn	
	Cynthia Giles	Linda Genge	
	Graham Hutchings	Sue Jury	
	Tracy Mardon	Margaret Ogden	
	Hettie Sargeant	Nicholas Wood	

ACTION

1. **APOLOGIES FOR ABSENCE:** John Cotter, Cathy Freeman, Rose Lock, John Silltow.
In the absence of JC, RC welcomed to the meeting, Linda Genge who would be a further representative from Dolton Youth Committee and Tracy Mardon on behalf of Dolton Amateur Dramatic Society.
RC emphasised that the subject of Trustees' responsibilities was currently under discussion, with NW assisting with the legal side.
2. **MINUTES OF THE PREVIOUS MEETING**
RC was authorised to sign the minutes of the previous meeting as being a true and correct record.
3. **MATTERS ARISING NOT COVERED ELSEWHERE:**
 - a) Broken Glass Panel in Front Door: RC confirmed that the caretaker would repair this. MS had advised that because the panel is small, regulations state that the glass replaced does not have to be toughened. However, after discussion it was agreed that for safety reasons, the committee would prefer both glass panels to be replaced with toughened glass. JC to advise MS that this was the committee's unanimous decision.
 - b) With reference to Item 6 of the previous minutes, NW advised he wrote to the Official Custodian, i.e. the Charity Commission, setting out the facts as understood from the copy deeds. The Estate comprises five parcels of land up to an including land transferred from Neal's Field to the Village Hall in 1981 relating to car parking. There is an order from the Charity Commission dated 9th June 1967 stating that everything up to that point has been vested in the Official Custodian. However, there has been no answer regarding the latter parcel of land but it does appear that the extension of the land in 1981 which is the car park, is not yet vested in the Official Custodian. The Charity Commission has the power to make an order and NW will follow up. He will also check with the Land Registry to ensure that registration is carried out. RC thanked NW and asked for any costs, which had been incurred. NW advised that no costs had been incurred.
 - c) A brief discussion also ensued regarding Trustees' responsibilities. NW advised that he would also follow this up with the Charity Commission regarding an appropriate form for signature by Trustees. The committee agreed to await clarification from NW.
 - d) RD commented that although the committee had been advised at the last meeting that the original deeds were with the Clerk to the

JC

NW

NW

Parish Council, they did not arrive until the next day.

- e) A brief discussion took place regarding the AGM and inclusion of members of the public in decision-making. It was emphasised that an AGM should only comprise the nomination and election of the committee, and whilst members of the public were entitled to speak they could not vote.
- f) Cooker: There is another stove in which the group is interested. AC to let RD have brochure and he will check if suitable power-wise for the village hall. AC and SSB would also look at other cookers and report back to the next meeting.
- g) DDA: RD took report away to read and copy. Will return to JC/RC.

AC

RD

4.. TREASURER'S REPORT

Current A/c	£ 891.89 (incl. £660.71 Stove Fund)
Savings A/c	£2,311.34
Restoration Fund	£3,678.74
Cash in Hand	£ 70.00

One outstanding amount of £14.52 from previous month. £56.32 to come in for March.

Cheques issued between meetings were as follows:-

£227.75 O.J. Williams for oil

£ 60.19 SWEB

£200.00 Caretaker's wages

Cheques for signature at the meeting - £25.31 to Bowdens for floor cleaner and £57.40 to South West Water.

5. VILLAGE HALL

Easter Fayre: RC thanked all who had helped on the day and contributed to the Fayre. PW advised that £467.12 had been raised, broken down as follows:-

Hire of tables	£ 85.00
Easter Café	£116.62
Tombola	£168.00
Raffle	£ 97.50

This compared with £284.54 Easter 2004.

The meeting discussed the revised opening times of the fayre and PW advised on the 'survey' which she undertook to ascertain people's views regarding the timing. There were thirteen stallholders; five people thought the fayre should be open from 11.00 – 2.30pm and seven thought it should be open only in the afternoon. Agreed that this should be taken further after the AGM in May and maybe set up a separate sub-committee to take forward such items as booking craft stallholders for the Christmas Fayre.

Chairman

Garden Party: Although we had been advised that Messrs. Stones had agreed to £200 sponsorship of the Garden Party, a letter had been received from their Public Relations department advising that this would not be possible. However, they had sent a cheque for £50 as a contribution. VC advised that Mr. Hannam was seeking an alternative sponsor.

Open Gardens: MO advised that she had received no response from her Diary advertisement. She will now follow this up with visits.

MO

6. ANY OTHER BUSINESS

TM advised that in preparation for this year's pantomime, the stage extension would shortly be put up. She asked if there were any objections to this – none were advised.

RC read a note from JC advising that in order to give the committee some time prior to the AGM in May, he wished it to be known that he would not be seeking re-election to the committee. He had been chairman for the last five years and now wished to hand over to a successor. He would of course assist during the hand-over period should his successor require it.

VC also advised that it was not her intention to continue as Secretary, although she would continue to represent the W.I. on the committee.

SJ also advised that she would no longer be representing the Pre-School Group as she had today officially retired.

7. DATE OF NEXT MEETING

The next meeting would be held on Wednesday, 27th April at 7.30.

It was also agreed that the AGM would take place on Monday, 16th May at 7.30pm in the main hall.