

DOLTON & DOWLAND VILLAGE HALL COMMITTEE

Registered Charity No: 300816

MINUTES OF THE COMMITTEE MEETING HELD ON 8th MARCH 2017

Present: Mr M Lock, Mrs J Levett, Mrs S Turner, Mrs S McCulloch, Mrs W Holland, Ms E Wonnacott, Mrs J Haynes

1. **APOLOGIES:** Ms K Wonnacott, Ms E Sagers, Mr J Lock, Mrs R Lock, Mrs S Jury, Ms R McCulloch, Mrs A Chivers
2. **CARETAKER'S REPORT:** The Committee decided to have the defibrillator alongside the men's toilets window to the left of the main entrance of the Village Hall.

The committee decided to have a light which is permanently on (from dusk to dawn) which Mr M Lock will put on a timer, to light up the defibrillator as the corner is a little dark and a security light can be unreliable and may disturb the neighbours.

Mr M Lock will speak to Paul Rendall, who purchased the defibrillator on behalf of the Parish Council as to whether the 'call 999' message is standard on the outside of the box as there is no signal in the area.

The path leading to the Hall has been moss and algae sprayed.

The pump in the heating system went wrong last week and so Simon Jackson has installed a new pump, for which Mrs J Haynes has had the invoice.

New group starting next week, who will be hiring the hall a coffee group similar to the Phoenix Ladies, Mr M Lock asked whether the key which has been passed back by the choir should be passed to this group if this is going to be a recurring hall hire. Mr M Lock has made a slideshow of photographs for the 50th anniversary celebrations.

Committee members will meet on Friday 17th March at 6pm to set up for the Breakfast to take place on Saturday 18th March, this will be set up in the small hall as the main hall is in use, all helpers will need to be at the Village Hall at 7:45am to ensure everything is ready.

3. **MINUTES OF PREVIOUS MEETING:** The minutes of the meeting held on 8th February 2017 have been circulated and were signed by Mrs W Holland as a correct record.
4. **MATTERS ARISING:** There were no matters arising

5. **CORRESPONDENCE RECEIVED:** There was no correspondence received

6. **50th ANNIVERSARY OF THE OPENING OF THE VILLAGE HALL**

Ed Levett and his friends from Beaford arts have funded a circus skills school who will be teaching the children juggling and other circus skills.

The Children's Choir will also be performing at the beginning of the afternoon entertainment.

Ms E Wonnacott will draft a poster and tickets to circulate it to committee members for their comments. There will be 100 Adults and 50 Child tickets, the situation will then be assessed on the Wednesday before the celebrations so any surplus tickets can be 'converted' accordingly to adult or children.

Mrs W Holland has begun to come up with some wording for the anniversary poster to establish the times for lunch and entertainment and to confirm the arrangements with tickets.

Mrs S Turner has passed the invitations for past chairmen of the Village Hall Committee to Mrs S Jury for her to send out. Ms E Wonnacott will establish whether she would like her to write them.

7. **SPRING FAYRE:** Mrs J Haynes has several stalls booked, some regular stalls which are returning as well as 'bunny craft,' the chocolate stall who visited for the first time at Christmas and 'Cadenza Alpacas.'

Ms E Sagers, Ms K Wonnacott and Ms R McCulloch will help with the tombola stall and Mrs S Jury has been buying prizes.

Mrs J Haynes suggested moving the tables in the café as some of the chairs are inaccessible when they run the length of the small hall.

8. **BAR LICENSING:** Mrs J Levett spoke with the bar licensing department at the Council, the rules have now been changed slightly and there are not as many requirements as initially thought, in accordance with our hiring terms and a licence is no longer required for many of the activities which happen in the village hall.

Mrs J Levett was given the documentation which was completed by Clinton on similar terms, she will alter their documentation slightly to fit with our terms of hire.

The person at the Council thought many of the terms of hire were unnecessary, Mrs J Levett has obtained some precedent terms of hire from other halls and will look to alter ours in line with these to bring them up-to-date.

If we are able to obtain the licence it would be £70 a year, however, we could charge the people hiring the hall.

9. ANY OTHER BUSINESS: There was no other business

Next Meeting: Wednesday 12th April 2017

Signed

Mrs S Jury, Chairperson

Date