

DOLTON & DOWLAND VILLAGE HALL COMMITTEE

Registered Charity No: 300816

MINUTES OF THE COMMITTEE MEETING HELD ON 9th October 2013

PRESENT: Mrs S Jury, Mrs F Hart, Mr M Lock (Caretaker), Ms R McCulloch, Mrs J Stanford, Mrs J Haynes, Mr J Lock, Mrs M Blanshard, Mrs W Holland, Mrs A Chivers & Ms E Saggars

- 1) APOLOGIES RECEIVED FROM: Mrs M Isaac, Mrs S McCulloch, Mrs S Turner & Mrs J Drury

- 2) CARETAKER'S REPORT:
 - The stone wall behind the Hall is becoming very unstable.
 - Martin has investigated the likely cost of replacing the fence at the back and it would be in the region of £250-£300. The secretary to write to confirm the Committee's agreement to the work going ahead.
 - With regard dimmer switches being fitted in the Hall, Martin suggested putting lights in behind new clear panels in the ceiling.
 - The cost of replacing the drip trays in the dishwasher would be £60. However, they would need to be signed for on delivery and Mrs Haynes offered for them to be delivered to her.
 - The storeroom is becoming very full. Mrs Jury to speak to Emma about sorting out the pre-school equipment.

- 3) MINUTES OF PREVIOUS MEETING: The minutes of the meeting held on 11th September have been circulated and were signed by Mrs Jury as a correct record.

- 4) MATTERS ARISING: John McKenzie had decided not to pursue arranging a live music event.

- 5) TREASURER'S REPORT: The Treasurer presented the monthly accounts.

- 6) CORRESPONDENCE RECEIVED:
 - Letter from Media Distribution Southwest asking if we could put a notice on the Hall noticeboard. However, as previously agreed, it was more appropriate for such notices to go on the village noticeboard.

- 7) KITCHEN UPDATE: The kitchen committee had met with Travis Perkins on 8th October to discuss the requirements for the kitchen. Mrs Haynes will apply for a grant to help pay for the work. It would be good if the work could be done after Christmas.
- 8) CALENDAR UPDATE: The calendars have arrived, and Mrs Haynes has already sold 18. The advertisements have raised £170. We need to sell 190 calendars to cover the cost of having them printed.
- 9) BIG BREAKFAST - 5th OCTOBER: 68 adults and one child attended. We made a profit of £408, all of which will go towards the kitchen fund. £127 was made on the raffle.
- 10) SUNDAY LUNCH - 10th NOVEMBER: Mrs Jury distributed posters for displaying locally. Admission is by ticket only – available from Church Street Stores or Mrs Jury and Mrs Turner. Preparation will start at 3 p.m. on Saturday; doors will open at 12 noon on Sunday. Raffle prizes needed.
- 11) CHRISTMAS FAYRE - 7TH DECEMBER: Unfortunately the date clashes with Winkleigh's fair. However, 13 tables have already been booked. Fayre will be open from 12-3, and Mrs Stanford will do the posters.
- 12) PICTURE DISPLAY FOR HALL: There were a couple of old photos, and plaques in the store room. It was decided to reframe the photos ready for re-hanging, and Mrs Stanford offered to take them to the framers in Torrington.
- 13) ANY OTHER BUSINESS:
 - i) The cubs and scouts have asked if they could have a Hall key each. Advised that they need to speak to the caretaker.
 - ii) They have also asked to use the Hall for a sleepover in December – again, they need to check with the caretaker.
 - iii) As our electricity bills have gone up, Mrs Chivers suggested that organisations using the servery unit should be charged £5 i.e. the same charge as for using the dishwasher. This idea was agreed.

Date of next meeting: 13th November 2013 at 7.30 p.m.

Signed
Mrs S Jury, Chairperson

Date