

**Dolton & Dowland
Village Hall Committee**
Registered Charity N° 300816

Minutes of the Committee meeting held on Wednesday 27th February 2008 at 7:30pm.

Robin Boyes	Dolton Youth Committee: Chairman	jeanierobin@gmail.com	804300
Stan Briggs	Elected member: Vice Chairman	stanbhdm@dircon.co.uk	804220
Tori Boyes	Co-opted member: Secretary	sleepytori@gmail.com	804300
Pauline Wooddisse	Treasurer: Dolton Amateur Dramatics Society	p.wooddisse@btinternet.com	804231
Roger Dunn	Co-opted member	roger517dunn@btinternet.com	804608
Angela Chivers	Elected member	chiversam@hotmail.com	804582
Nicky Wood	Elected member:	nw.devon@virgin.net	804256
Rose Lock	Dolton Rangers Football Club	ra.lock@btconnect.com	804254
Clive Burnage	Dolton Rangers Football Club	clive@doltonrangers.fsnet.co.uk	804534
Sue Turner	Women's Institute	No e-mail	804215
Sue Jury	Parish Council	No e-mail	804510
John Lock	Dolton Parish Council	ra.lock@btconnect.com	804254
Tom Jones	Horticultural Society	No e-mail	804548
Shirley McCulloch	Dolton Pre- school	lewmoor.farm@hotmail.com (01837)	810554
Gary / Lorraine Peachey	Dolton Youth Committee	lap136@aol.com	804873

The chairman introduced Gary & Lorraine Peachey as representing the Dolton Youth Committee. The intention being that either one or the other will be able to attend. Also following on from the recent DYC AGM, Robin Boyes is no longer on the committee, so cannot stay on the VHC as a representative of the DYC, he was therefore co-opted onto the VHC (proposed NW & seconded JL. All in agreement)

In the absence of Tori Boyes, Roger Dunn took the minutes.

Although many items were discussed out of sequence, they have been minuted in the order they appeared on the agenda.

1) Apologies for absence

Apologies were received from Tori Boyes & Sue Jury.

2) Minutes of the meeting held on 30th January 2008

The minutes at the meeting held on 30th January 2008 had been circulated, and were accepted and signed by the chairman as a true and correct record of that meeting.

3) Matters arising

A letter has been sent to the Parish Council regarding their contribution to the new windows & doors. Nothing further to report on this at the moment.

The small hall has now received three coats of paint and is looking pristine thanks to the efforts of a few committee members. A letter of thanks is to be sent to Graham Hutchings for all his help with this.

Regarding the outstanding keys, **NW** had not been asked until this meeting, to draft a letter to those still holding keys that had no further requirement to do so. He agreed to do this.

Regarding the new windows & doors. It seems like the VHC might be required to pay over £300 for building regulations approval due to TDC's definition of the Village Hall as a "commercial" building. Much discussion followed. **RL** is still checking to see if this really is required. **NW** is to check to see if there is any way around this, having heard that we may be exempt if facilities for improving disabled access are included, which they are (wider main and side doors for wheelchairs, and colour of doors providing higher contrast for those with limited sight). **RD** questioned whether the hall can really be defined as "commercial" since it makes no profit, also if such a fee will cover ALL phases of the refurbishment work including the new ceiling, kitchen refurbishments etc.

Heater for Ladies loo. **RB** reported that not one of the plumbers contacted have come back with a price for extending the radiator system to incorporate one in the toilet. **GP** & **LP** are donating a storage heater which **RD** is to fit some time in the future. Also discussed the possibility of improving the almost non-existent hot water supply there as well. **RD** suggested another heater such as the one that supplies the Gents and Disabled toilets. **AC** suggested that a means of preventing the tap being left on should be included, such as a push tap.

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Dolton Diva's Calendar. Dee Davey still has a few expenses outstanding. Once everything is sorted, she would be handing the proceeds to the VHC.

Damage to the wall between the Village Hall and Atkins Farm. There has been no progress here. Ron Neal has already stated that he is willing to pay any builder we get to make the repair, but all builders seem too busy at the moment. Various suggestions were made. **TJ** has agreed to approach Jim Staddon from Langham to see if he would be able to do this for us.

A working party intended for last Saturday had to be postponed due to other commitments, but now rescheduled for 15th March at 10:00am. The main aim being to repair the crumbling brickwork in the drain outside the kitchen door. **JL & RD** able to help, **AC** hopes **SC** will also be able to help. Others to be contacted nearer the time – the more the merrier, there are ALWAYS jobs that can be found to be done.

4) Financial matters and Treasurer's report

	<u>Balance</u>	<u>Income</u>	<u>Expenditure</u>
Current account	£2,003.44		
Savings account	£2,969.35		
Restoration Fund	£4,307.76		
Soup Fund (for Ladies Loo heating)	£560.12		
Cash-in-hand	£153.96		
Transactions since last meeting			
Income			
Coffee Mornings X 4		£172.20	
Outstanding accounts		£45.50	
To come in this month		£10.50	
Payments			
Caretaker			£225.00
O.J. Williams Oil			£448.40
Bowden's Cleaning Services			£11.99
EDF Energy (electricity)			£109.57

PW also reported that the Royal Oak have donated £121.00 as proceeds from a quiz night held in aid of the Village Hall. Due to upcoming expense of insurance soon due, the committee agreed the sensible option would be to leave this in the current account for now.

PW has produced a poster thanking the Royal Oak, and acknowledging the donation. This is now on display at the Royal Oak.

The amount shown in the Soup Fund includes a donation from the Women's' Institute for £100.00, given specifically for heating in the Ladies loo. The committee agreed that a letter of thanks be sent to Viv Cotter for this.

5) Correspondence

PW has received a letter from Dolton Amateur Dramatics Society (DADS) regarding the date of the Spring Fair, and the fact that the stage extension will be out due to the date of their pantomime. This will reduce the available space for the fair. Following discussion it was agreed that the date of the Spring Fair will remain unchanged at 26th April, and we will have to accept that there may need to be a couple of tables fewer than usual to compensate.

Due to the absence of the secretary, it is not known if there were any other items of correspondence requiring discussion.

6) Tony Beard

NW has contacted BBC Radio Devon, and has received a reply directly back from Tony Beard (The Wag from Widecombe). For £150.00 will put on a show of about ½hr followed by an interlude for refreshments then about ¾hr. Everyone agreed this would make a very good evening. There were suggestions that the evening might include a musical item from DADS, or an auction of promises or similar, but generally the committee thought it best to stick to a single theme for the evening.

7) Fundraising

LP suggested an auction evening similar to a past one hosted by Ron Bendall.

PW asked the committee if they thought we could run another cricket match like the one after last years flower show. Everyone agreed this was a good idea, and should be run as last time, where all funds raised go to a charity other than the Village Hall. This would once again follow the flower show in August.

Karen Hewlett is still willing to run a film show. It was agreed to send her a letter inviting her to do this and asking her for a suitable Friday evening in May to book this in. The intention is to have a “bangers & mash” supper along with this event.

The committee was undecided about running another Garden Party in July. This is to be discussed at future meetings.

8) Refurbishment

RD has contacted Shield Environmental Services Ltd for advice on the effect the asbestos cement roofing material may have on the ceiling refurbishment. It seems from information given that due to the nature of asbestos cement products, an air sample test is unlikely to be required, as this material does not release fibres as long as it is not drilled or cut. If an air sample test is still wanted by the committee, it will cost in the region of £250.00 and would need to be arranged through a UKAS accredited company such as Noble or G&L Consultancy.

The committee would still like to see the underside of the sheeting sealed with PVA once the old ceiling has been removed.

Lots of further information is available at <http://www.hse.gov.uk/asbestos/index.htm> and <http://www.hse.gov.uk/asbestos/essentials/index.htm>

RD proposed that we go ahead with contacting building firms to get a clear idea of the cost of the next phase of the refurbishment. **NW** seconded. There was discussion as to whether we go ahead with this or wait for other options to come to light, but since the VHC have no details of the timescale of any other options, it was felt that we should get the quotations in and go from there.

9) Any Other Business

The mixer tap in the disabled toilet is going wrong, and is very difficult to operate. Due to a lack of available plumbers it was agreed that we look to replacing this ourselves at a working party. **RD** to find out about cost.

The corroded cage over the boiler flue has been replaced by the caretaker. All the committee are grateful for a job well done here.

The boiler has now been serviced, and the plumber reported that the boiler, which is now 17 years old, is in a fragile state. The caretaker has asked the committee if he can get a second opinion on this as it would be foolish to incur such huge expense when it was not necessary. All agreed this would be okay.

The meeting closed at 9:15pm

10) Next Meeting

The date of next meeting is 27th March 2008 at 7:30pm