

**DOLTON & DOWLAND VILLAGE HALL**  
**Registered Charity No. 300816**

**MINUTES OF THE COMMITTEE MEETING OF 31<sup>st</sup> MARCH 2010**  
**AT 7.30 P.M.**

1. **Present:** Mrs S.Jury, Chairman, Mr S.Briggs, Mrs J.Sidey, Secretary, Mr.G.Hutchings, Mrs S. Turner, Adam Hughes, Mr J Lock, Mr N Wood, Mr R Dunn, and Mrs S McCulloch  
Apologies were received from Mrs S Ashman, Mrs R Lock, Mrs K Herniman.
2. **Approval of Minutes.** The Minutes of the meeting held on 24<sup>th</sup> February having been duly circulated were signed by the Chairman as a correct record on the proposal of Mr J Lock seconded by Mr R Dunn. Carried
3. **Treasurer's Report.** The Treasurer had prepared a report to be read out in her absence. Copies of the monthly accounts were circulated showing a current account balance for £4286.37, savings account £3025.57 and Restoration fund £13815.54, with a cash balance of £67.02. The Friday coffee morning made £232.40 and the Cake stall £35.70. The Easter Fayre had shown a profit of £533.15. Money had not been transferred to the Restoration fund as agreed at the last meeting due to a problem over signatures at the bank. This is being attended to by the Treasurer. The VHall Insurance renewal document has been received. After discussion on the current valuation figure of the Hall the Secretary was asked to write to the Insurers for advice on necessity for revaluation. The Treasurer could seek other quotes to see how they compare but not to miss the renewal date in any eventuality.
4. **Matters arising from the Minutes.**
  - i) **Roof.** The condition of the roof was discussed in considerable detail. Mrs Jury reported that to save time a retired builder, Mr. Gerald Jury had inspected the roof and provided a written report, read out by the Secretary to the meeting, which confirmed the comments made by Mr Middleton that the roof sheets need replacing but the timber work is sound. Mrs Jury had already requested quotations from companies specialising in this type of roofing, and had already received one quotation in the order of £23,000 but was awaiting three others. Mrs Jury was thanked for pushing this ahead. It was considered that while replacing the roof provision of solar panels should be investigated. It would be necessary for grant funding to be sought. Mr Hutchings volunteered to contact Western Power for advice on this aspect and report back at the next meeting and would start working with the Secretary on preparing fund raising letters/grant applications. Mr Lock suggested that Tenders should be considered for the work and the Secretary suggested that a suitable specification should be drawn up to ensure that all builders quoted for the same thing, as Mr Dunn had initiated for the recent 3-phase electrical work. It had not been possible to insert the planned report on the roof in the April issue of the D&D Diary but Mr Hutchings had prepared an update report to be sent to the Diary for inclusion in the May issue, if approved, which was passed round. It was resolved that this approved update report should be sent to the Diary for publication.
  - ii) Outside lights were now working, and Mrs Turner was asked to convey the thanks of the Committee to Mr Turner for dealing with this. Mr Dunn suggested that once the more important work to roofs and ceilings was in hand, the outside lighting should be considered for updating.
  - iii) **Dishwasher.** Following a protracted and sometimes difficult period of time, DCC Supplies had finally delivered the dishwasher, but not in time for it to be in use for the Easter Fayre. However, it would not have happened without the sheer persistence and perseverance of Mrs Jury who was thanked for all the time and effort she had spent on this. After a discussion it was unanimously agreed that a flat charge of £5. be set in place for the use of the machine. The secretary to inform the caretaker and treasurer.

**iv) Installation of Screen and Projector.** Nothing further to report.

**v) Spring clean Kitchen** The Secretary reported that she had asked the caretaker to clean the kitchen. He promised to do so but as the work had not been carried out after some weeks she had instructed the caretaker that it must be done before the Easter Fayre and the work had been carried out as requested. Following a funeral tea on the 19<sup>th</sup> March the kitchen was left in a dirty and untidy condition and the caretaker had complained to the Chair. It was resolved that the secretary should write a stiff letter to Mrs Grigg, the funeral director, on the subject.

**5. Fund Raising.**

The Easter Fayre had realised a profit of £533.15. It was agreed that in future no competitions for decorated hats or eggs would be held due to lack of interest – there were two entries for the egg competition and one decorated hat.

**a) Fund Raising Ideas**

Mrs Lock was awaiting information on the suggested Mouse Racing.

Mr Levett and Jean Sandford had suggested a Rock and Roll evening and had provisionally booked a band for 3<sup>rd</sup> December at £400. The Secretary to contact them suggesting that as it is their idea they make all the arrangements and will be supported on the night by the Committee.

Mrs Herniman's fashion show – no further information

A Jumble Sale was suggested and agreed for Saturday 5<sup>th</sup> June subject to the Hall being available.

**6. Any Other Business.**

The secretary said that having been appointed Clerk to the Parish Council it would be helpful if the day for Village Hall Meetings could be moved from the last Wednesday of the month to another part of the month due to the closeness to the Parish Council meetings which take place on the 1<sup>st</sup> Monday each month and make it difficult to deal with the two workloads. After a short discussion it was agreed that a new day for the VH Committee to meet could be set at the committee meeting following the AGM on 26<sup>th</sup> May.

Mr Dunn said he would not be able to continue to 'paint the board' advertising events. Mr Hutchings said he would be happy to take over this job.

There being no further business, the meeting was closed at 10.00 p.m.

Date of next meeting: Wednesday 28<sup>th</sup> April at 7.30 p.m.

Signed.....

Dated.....